

MINUTES
SNOW HILL BOARD OF COMMISSIONERS
MONDAY, MARCH 14, 2016; 6:30 P.M.
G. MELVIN OLIVER TOWN HALL
201 N. GREENE STREET

1. Call to Order

Invocation/Pledge of Allegiance

2. Roll Call

Members present were Mayor Liles, Commissioners Hagans, Shackelford, Taylor, Washington, and Wilkes. Staff present were Brian Pridgen-Attorney, Cathy Webb-Clerk/Finance, and Dana Hill, Manager/PW.

3. Consider Agenda Approval

Hill asked that item #4-NC Infrastructure Grant be added. Motion to approve with revision by Commissioner Hagans, seconded by Commissioner Washington, Carried

4. Consider Minutes Approval

February 8, 2016

Motion to approve by Commissioner Washington, seconded by Commissioner Hagans, Carried

5. Program/Presentations:

Public Hearing –ETJ Expansion-Motion made by Commissioner Washington, seconded by Commissioner Taylor to open the Public Hearing. Motion carried. There were no public comments. Motion to go out of Public Hearing made by Commissioner Washington, seconded by Commissioner Wilkes-Carried.

Public Hearing – Code of Ordinance Adoption – Motion made by Commissioner Wilkes, seconded by Commissioner Washington to open the public hearing-Motion carried. There were no public comments. Motion to reconvene to regular session made by Commissioner Washington, seconded by Commissioner Hagans. Motion carried.

6. Report of Officers-

a. Mayor

b. Town Manager/PW Director

1) NC Main Street Conference -

Information

Mr. Hill explained that the NC Main Street Conference would be held in Goldsboro this week on Wednesday, Thursday, and Friday. Someone from the staff would be attending.

2) SE Third Street Extension

Mr. Hill said that the sidewalk extension from Park Place to Kingold would cost around \$64,000. Greene Engineering cost would be around \$10,000 for engineering costs and permit fees. The Construction cost would be around \$50,000.

3) Street Light Upgrades

Mr. Hill explained that he would like to see the street lights changed to LED lights. He said that 24 of the street lights were due to be changed now and that there would be no charge for this. The

remaining 53 would cost about \$2650. He said that changing these lights to LED would save about \$4400 per year.

4) NC Infrastructure Grant

Mr. Hill said that this grant would open up in April. He said that it was an Asset Management Plan And should be on file in order to be considered for any other grants. He contacted Bobby Blow and his company will do the application and if not funded, the Town would not have to pay anything. The grant could be up to \$100,000.

c. Town Clerk/Finance Officer –

1) Tax Release –

Cathy Webb asked for a tax release for Gregory Harper in the amount of \$52.52. Mr. Harper is eligible for the Disabled Veterans Exclusion.

2) 2015 Tax Collection

Cathy asked for permission to advertise the 2015 taxes on April 20, 2016. She also asked for permission to enforce any collection remedies to collect all past due taxes.

3) Budget Amendment

Cathy presented Budget Amendment #3 for the Cemetery Department, the Street department and the Police Department.

7. Report of Boards - NONE

8. Public Comments - NONE

9. Action Items:

1) Consider Adoption of Zoning Map to include ETJ Expansion

Motion made to approve by Commissioner Washington, seconded by Commissioner Taylor, Carried

2) Consider Adoption of Codified Ordinance

Motion made to approve by Commissioner Taylor, seconded by Commissioner Wilkes, Carried.

3) Consider Authorizing SE Third Street Sidewalk Extension

Motion made to approve by Commissioner Wilkes, seconded by Commissioner Shackelford, Carried

4) Consider Authorizing LED Upgrades to Duke-Progress Streetlights

Motion made to approve by Commissioner Washington, seconded by Commissioner Wilkes, Carried

5) Consider Authorizing the Release of Taxes in the amount of \$52.52 for Gregory Harper and Edna Harper

Motion made to approve by Commissioner Hagans, seconded by Commissioner Shackelford, Carried

6) Consider Authorizing the Revenue Collector to enforce any collection remedy provided in NCGS to Collect delinquent 2015 and prior taxes

Motion made by Commissioner Wilkes, seconded by Commissioner Taylor. Carried.

10. Closed Session

NCGS 143-318.11(a)(5) Property

NCGS 143-318.11(a)(6) Property

Motion to enter closed session by Commissioner Shackelford, seconded by Commissioner Washington, Carried

Motion to resume open session by Commissioner Washington, seconded by Commissioner Hagans, Carried

A motion was entertained to declare the Town Hall Building located at 201 N. Greene Street surplus property, and to advertise the same for upset bid, and if no qualifying offer is received, sell the property to Pitt & Greene Electric Membership Corporation for \$165,000 plus closing cost.

Motion to approve made by Commissioner Wilkes, seconded by Commissioner Shackelford, Carried

A motion was entertained to purchase property at 908 S.E. 2nd Street for \$165,000.

Motion to approve made by Commissioner Washington, seconded by Commissioner Shackelford, Carried.

11. Commissioner Comments - NONE

12. Adjourn

Motion made by Commissioner Washington, seconded by Commissioner Shackelford, Carried

Respectfully Submitted: _____
Cathy Webb, Town Clerk

Approved: _____
Dennis Liles, Mayor