

**MINUTES**  
**SNOW HILL BOARD OF COMMISSIONERS**  
**MONDAY, SEPTEMBER 14, 2015**  
**G. MELVIN OLIVER TOWN HALL**  
**201 N. GREENE STREET**  
**SNOW HILL, NC 28580**

- 1. Call to Order** **Invocation/Pledge of Allegiance**  
Mayor Liles called the meeting to order at 6:30 p.m. Commissioner Hagans offered the Prayer and Commissioner Washington led the Pledge.

**2. Roll Call – Cathy Webb**

Members present were Mayor Liles, Commissioners Hagans, Shackelford, Taylor, Washington, and Wilkes. A quorum was declared.

- 3. Consider Agenda Approval** – Motion to approve agenda as presented made by Commissioner Hagans, seconded by Commissioner Shackelford. Motion carried.
- 4. Consider Minutes Approval – August 10, 2015** – Motion made by Commissioner Washington, seconded by Commissioner Wilkes. Motion carried.
- 5. Program/Presentation: Public Hearing – Robert Masters-CDBG Closeout**  
A motion was made by Commissioner Wilkes, seconded by Commissioner Hagans to open the Public hearing. Motion carried.

Mr. Masters gave a summary of the Grant activities and the outcomes. The grant has been audited and all goals and objectives stated in the Grant application were met and then exceeded. Mr. Buzz Shackelford and Mr. Carl Hardy spoke on how the grant helped them and thanked the Town for allowing them to take advantage of these funds. There were no public comments.

A motion was made by Commissioner Washington, seconded by Commissioner Hagans to close the Public hearing. Motion carried.

**6. Report of Officers:**

- a. Mayor** – Mayor Liles presented The Carolina Country magazine which featured the Greene Early College. It listed the many accomplishments of the students of the Early College.
- b. Town Manager-PW Director-**
- 1) Board Retreat** – Mr. Hill said that he had a tentative date of October 15, 2015 and a tentative time beginning at 4:00 p.m. -7:00 p.m.
  - 2) Ball Field Dedication** – Mr. Hill talked briefly about renaming and re-dedication of the South Greene Ball Field. Commissioner Wilkes asked about possibly changing the name to include the Smith

Family Name. Mr. Hill's understanding is that Ms. Gwen Smith's father donated the property and the Rosenwald School was built on this property. It was his understanding that Mr. Smith was the first principal of the School. Commissioner Washington said that she would like to see more research on this before making a final decision. Mayor Liles said that we would need to contact LCC since the Town is leasing the property from them. All legal aspects need to be checked before proceeding with this.

- 3) **Project Budget Ordinance** – Mr. Hill presented an amendment to the original budget ordinance for the water line replacement project. He asked that the Board approve this amendment so that the project could be closed out.
- 4) **Mill Street Sidewalk** – He asked that the Board consider allowing the Town to replace the sidewalk along Mill Street to SE 2<sup>nd</sup> and SE 3<sup>rd</sup>. The sidewalk is in much need of repair. The cost is around \$4500. Funds will come out of contingency.
- 5) **DOT Surplus Equipment** – Mr. Hill asked the Board to consider authorizing the purchase of a Dump/Truck/Snow Plow from NCDOT surplus not to exceed \$10,000.
- 6) **Golden Leaf Funding Cycle** – Mr. Hill attended an information session on the Golden Leaf funding cycle in New Bern on Tuesday. He said that monies are available for Greene County, not saying that the county will be awarded all of any of it. He said that only three (3) project proposals could come from Greene County. He said that the County Manager would have the final say as to what those three projects would be.

Commissioner Washington stated that the Community yard Sale would be on October 3<sup>rd</sup> and asked if the Fall Cleanup would follow that. Mr. Hill said that the cleanup could be done the following Monday, October 5<sup>th</sup>. Mr. Hill stated that he would get memos out to the citizens advertising this.

**c. Town Clerk/Finance Officer**

- 1) **Tax Release** – Cathy Webb asked for a tax release for Dwight Tyrone Jones in the amount of \$8912. The county assessed the trailer that he owned incorrectly.

**7. Report of Boards:**

- 1) **Planning Board – Mobile Home Ordinance** – Mr. Hill said that the Planning Board had received a request to allow mobile homes to be replaced within the ETJ. Attorney Pridgen said that the owner

would have to get a special use permit and be in compliance at all times. A copy of the amended ordinance is included with these minutes. A public hearing would be held concerning this.

- 2) **Historic Preservation** – Mr. Hill announced that there would be a Ribbon cutting ceremony for the Historical signage at the Rosenwald School on September 24<sup>th</sup> at 4:00 p.m.

The committee would also like to host a food truck rodeo and live music on the town owned property on October 3 from 10a.m.-1:00 to coincide with the community yard sale.

## 8. Public Comments – None

## 9. Action Items:

- 1) **Consider Adoption of Project Budget Ordinance 09-2015-**  
Motion made by Commissioner Washington, seconded by Commissioner Hagans. Motion carried
- 2) **Consider Allocating \$4500 from General fund Contingency for Mill Street Sidewalk replacement –**  
Motion made by Commissioner Taylor, seconded by Commissioner Shackelford. Motion carried.
- 3) **Consider authorizing purchase of a dump truck/plow from NCDOT not to exceed \$10,000.**  
Motion made by Commissioner Wilkes, seconded by Commissioner Shackelford. Motion carried.
- 4) **Consider authorizing release of taxes in the amount of \$8912 for Dwight Tyrone Jones.**  
Motion made by Commissioner Washington, seconded by Commissioner Hagans. Motion carried.
- 5) **Consider setting a public hearing for the recommended Zoning Ordinance Amendment on 12 October at 6:30 p.m.**  
Motion made by Commissioner Wilkes, seconded by Commissioner Hagans. Motion carried.

## 10. Closed Session: Personnel

Motion made by Commissioner Washington, seconded by Commissioner Shackelford to go into closed session. Motion carried.

Motion made by Commissioner Washington, seconded by Commissioner Taylor to reconvene to regular session. Motion carried.

11. **Commissioners Comments** – Mayor Liles and Commissioners Washington thanked everyone for remembering them during their time of loss of family members.

12. **Adjourn** – Motion made by Commissioner Wilkes, seconded by Commissioner Shackelford to adjourn. Motion carried.

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Mayor

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Clerk