

MINUTES
SNOW HILL BOARD OF COMMISISONERS
G. MELVIN OLIVER TOWN HALL
201 N. GREENE STREET
SNOW HILL, NC 28580

1. **Call to Order – Mayor Liles called the meeting to order at 6:30 p.m. The Prayer was led by Commissioner Hagans. The Pledge was led by Commissioner Shackelford.**
2. **Roll Call – The roll was called by Town Clerk, Cathy Webb. All members were present except Commissioner Wilkes. A quorum was declared.**
3. **Consider Agenda Approval – Town Manager, Dana Hill asked that Item 5-Program Presentation for the FY 2013-2014 Audit be deleted from the Agenda because Mr. Pollard was not able to attend. He also asked that in the action item #2 that the adopting of the resolution for the Fair Grove Apartments be deleted. A resolution is not needed for this. A motion was made by Commissioner Washington, with the changes, seconded by Commissioner Hagans. Motion carried.**
4. **Consider Minutes Approval – A motion was made by Commissioner Shackelford, seconded by Commissioner Hagans. Motion carried.**
5. **Programs/Presentations – NONE**
6. **Report of Officers -**
 - a. **Chief of Police – Chief John Rea presented a summary of the calls of the Police Department for 2014.**
 - b. **Town Clerk/Finance Officer –**
 - 1) **Tax Release – Cathy Webb asked that the Board approve a tax release for Food Lion, Inc. They presented documentation to correct their listing. The value was decreased by \$47,922.**
 - 2) **Contiguous Annexation request – Cathy Webb said that she had verified ownership of the Gregory Avenue Property and asked the Board to consider annexing Town-owned property next to the Cemetery on SE 2nd Street. There needs to be a public hearing set for February 9, 2015.**
 - c. **Town Manager/PW Director –**
 - 1) **2015 Meeting Schedule – Mr. Hill presented a meeting schedule for 2015. Commissioner Wilkes asked if the Board would consider changing the meeting from the second Monday night**

to another night, possibly the first Monday.

- 2) **Vehicle Purchase – Mr. Hill reported that the Police department was experiencing mechanical issues with both of the newer patrol cars over the past two months. He asked that the Board consider authorizing the purchase of a new vehicle and allow them to apply for grant funds through USDA which would provide a second new vehicle at no cost. The cost of a new vehicle fully equipped for approximately \$31,000.**

7. Report of Boards

8. **Public Comments – Carolyn Newcomb said that she thought the Audit report would be presented. Mr. Hill said that Mr. Pollard’s office called and said that he would not be able to come.**

9. Action Items –

- 1) **Consider Authorizing a tax release of \$167.73 for Food Lion, Inc. Motion made by Commissioner Shackelford, seconded by Commissioner Hagans-Carried**
- 2) **Consider Adopting resolution of intent to annex Cemetery property on SE Second Street and scheduling of a Public hearing for this property and also the Fair grove Apartments property located on Gregory Avenue. Motion made by Commissioner Washington seconded by Commissioner Hagans to adopt the resolution for the cemetery property-Motion carried. Motion made by Commissioner Hagans, seconded by Commissioner Washington to set a public hearing for the annexation of both of these properties on February 9, 2015 at 6:30 at the Town Hall. Motion carried.**
- 3) **Consider Adoption of the 2015 Meeting schedule-A motion was made by Commissioner Taylor, seconded by Commissioner Hagans to accept the schedule as presented by the Town Manager. Motion carried.**
- 4) **Consider authorizing the purchase of a patrol vehicle and an associated USDA Funding Application – A motion was made by Commissioner Washington, seconded by Commissioner Hagans to authorize the purchase of the new car plus applying for USDA funding for another vehicle. Motion carried.**

10. **Closed Session – A motion was made by Commissioner Shackelford, seconded by Commissioner Washington to go into closed session. Motion carried.**

A motion was made by Commissioner Shackleford, seconded by Commissioner Hagans to reconvene to regular session. Motion carried.

Commissioner Washington made a motion to accept the employment contract presented for the Town Manager, seconded by Commissioner Hagans. Motion carried.

- 11. Commissioner Comments-Commissioner Washington reminded everyone about the Martin Luther King ceremony to be held at the GC Community Center on Monday, January 19th at 11:30 a.m. She urged everyone to attend.**
- 12. Adjourn – There being no further business to come before the Board, A motion was made by Commissioner Shackleford, seconded by Commissioner Hagans to adjourn. Motion carried. The meeting adjourned at 7:45 p.m.**

Mayor

Clerk