

**MINUTES**  
**SNOW HILL BOARD OF COMMISSIONERS**  
**MONDAY, JANUARY 13, 2014**  
**MELVIN G. OLIVER TOWN HALL**  
**201 N. GREENE STREET**

1. **Call to Order** – Mayor Liles called the meeting to order at 7:00 p.m. The Prayer was offered by Commissioner Hagans. The Pledge was led by Commissioner Wilkes.
2. **Roll Call** – All present – Quorum declared
3. **Consider Agenda Approval** – Motion to approve by Commissioner Washington, seconded by Shackleford-Carried
4. **Consider Minutes Approval** – Motion to approve by Commissioner Hagans, Seconded by Commissioner Wilkes-Carried
5. **Program** – NONE
6. **Presentation** – NONE
7. **Report of Officers** –
  - a. **Mayor** – No Report
  - b. **Chief of Police** – A report of the Activity of the Police Department for 2013 was presented to the Board. Mr. Hill suggested that if any one had any questions concerning this, to talk to Chief Rea.
  - c. **Town Administrator** –
    1. **Offer to purchase: 111 SE Third Street** – Mr. Hill said that this property had been donated to the town in lieu of collecting on demolition cost of the condemned structure. After advertisement and four upset bids, The highest offer came from Mr. Horatio Servin with a bid of \$1800.00 plus all advertising and closing costs. He said that even though the bid did not recover expenses, that he would recommend that the Board consider accepting the offer in order to resume tax collection on the property and avoid town staff having to maintain it.
    2. **Board of Election Lease** – Mr. Hill explained that the Board of Election Lease had expired. Greene County currently pays rent of \$563 per month for approximately 3000 square feet of space (\$0.19 per sq. ft)

- 3. Boating Access Area Lease – Mr. Hill said that he had received a Proposed lease for the boating access area owned by NC Wildlife Resources. The Snow Hill Development committee has placed a monument to the Snow Hill Billies on the property and would like to make some minor improvements and install a small RV/Camping facility. The terms of the lease allow for this while still leaving maintenance of the ramp and dock to the State.**
- 4. 2014 Meeting Schedule – Mr. Hill presented a meeting schedule for the year 2014. All meeting will be held on the second Monday of each month with the exception of the May meeting. Mr. Hill said that he would like to have the May meeting on May 5<sup>th</sup> because he had been invited to speak at the NC Rural Water Technical Conference which coincides with the regular meeting night.**
- 5. Inter-Local Water Supply Agreement – Mr. Hill said that Snow Hill had discontinued surcharge payments to the Greene County in June of 2013 as outlined in the existing Inter-Local Water Supply Agreement, spurring many conversations and debate. The Water Board now acknowledges that the agreement is “ineffective” and that The entity “GCWater Board” is no longer needed. An agreement was sent from Greene County but Attorney Pridgen presented an agreement with some changes.**
- 6. Solid Waste Collection – Mr. Hill advised the Board that Onslow Container Service, our contractor for solid waste collection, had been sold to Waste Industries. The contract with OCS was due to expire in June of this year, at which point he planned to ask that the Board allow him to solicit proposals for service. Waste Industries is now asking that we enter into a contract for services with their company. He asked that the Board give consent to allow Waste Industries to continue service on a month-to-month basis and allow Staff to accept proposals to make sure that we are getting the best service and the best price.**
- 7. Nuisance Abatement Collections – Mr. Hill said that there were Four (4) properties in town that are habitual violators of the Nuisance Ordinance. He said that most of this pertains to high grass and weeds and in some cases structural issues. He said that the Public Works Department had to maintain these properties. He said that those property owners were not paying for these Services. He said that the Town could pursue foreclosure on those Properties. He would like for the Board to let him know at the next meeting whether to pursue the foreclosures.**

**8. Greene County EDC Appointment – Greene County EDC**

Commission has asked the Town for an appointment to that Board. He asked if anyone on the Board would be interested in serving on this Board. Commissioner Taylor said that he would be glad to serve on the Board. A motion was made by Commissioner Washington, seconded by Commissioner Wilkes and carried unanimously to appoint Commissioner Taylor to serve on this Board.

**9. Crime Stoppers – Mr. Hill said that Mr. Riddle, in conjunction with Chief Rea had started working on a Crime Stoppers Program.**

A report will be forthcoming as the program is finalized.

**10. Ethics Training – Mr. Hill advised the Board that all newly elected or re-elected Commissioners will have to take the Ethics Training. He said that some of the Commissioners were going to be going to New Bern in January. He said that Cauley & Pridgen were going to offer this training and if anyone wanted to go, please let him know.**

**d. Town Attorney – Brian Pridgen**

**1. Abandoned Vehicles Ordinance – Mr. Pridgen presented an amended Abandoned Vehicle Ordinance changing the value of a “junked vehicle” to – does not display a current license plate, is more than five years old and appears to be worth less than five hundred dollars (\$500). Commissioner Taylor asked if the vehicle had to meet all of the criteria to be eligible. Mr. Pridgen said that was correct.**

**8. Report of Boards: Planning Board –Mr. Hill said that the Planning Board reviewed two (2) site plans at the last meeting. The Company that owns Park Place had asked to build a set of apartments located on 3<sup>rd</sup> St and Gregory Avenue. It was approved. Also, Greene County Interfaith has had property donated to them off Kingold Blvd. and they have proposed building a structure there for distribution and office space. They were advised to bring back a registered site plan done by a surveyor to the Board for approval. They received tentative approval from the Board provided they bring the plan back to them for review.**

**9. Public Comments –**

**1. Sharon Ginn – Mrs. Ginn presented the 2014 Schedule of Exhibits for the Museum. She thanked the Town for their continued support. She thanked Commissioner Taylor for his help with the Tennis Tournament which was a great success.**

**2. Jim Baker – Mr. Baker expressed his appreciation for the Street**

Sweeper that the Town purchased. He said that the Town looked so much better and cleaner. He also said that the entrances to the Town looked very good. He had a concern about the trailer park on 3<sup>rd</sup> street. He said that there were three or four vacancies in the park at this time and that he thought it would be an opportune time for some inspections to be made to see if these homes meet the minimum housing standard ordinance that the Town of Snow Hill has. Mr. Baker said that there was also a house on 310 SE 3<sup>rd</sup> street that he had difficulty determining if the house was a single family dwelling, a Multi-Family residence or a boarding house. He said that he thought there were different families living there. He said that was his observation. He asked that the Planning Board determine if the ordinance allows a boarding house in this area.

**10. Action Items-**

- 1. Consider accepting an \$1800 offer to purchase 111 SE Third Street from Mr. Horatio Servin – Motion made by Commissioner Taylor, seconded by Commissioner Washington-Carried
2. Consider a 12 month extension to the GC Board of Elections Lease at Current Terms – Motion made by Commissioner Washington, seconded by Commissioner Shackelford-Carried
3. Consider Approval of Boating Access Area Lease – Motion made by Commissioner Washington, seconded by Commissioner Hagans-Carried
4. Consider Approval of 2014 Regular Meeting Schedule – Motion made by Commissioner Shackelford, seconded by Commissioner Hagans-Carried
5. Consider Amendment to abandoned Vehicle Ordinance – Motion made by Commissioner Taylor, seconded by Commissioner Wilkes-Carried

11. Closed Session: Personnel & Legal Consultation – Consider Endorsement of Resolution for Dissolution of Inter-Local Water Supply Agreement – Motion made by Commissioner Washington, seconded by Commissioner Shackelford to go into closed session.

A motion was made by Commissioner Washington, seconded by Commissioner Taylor, and carried, to reconvene to regular session

A motion was made by Commissioner Washington, seconded by Commissioner Shackelford, and carried, to give an increase of 5% to Bryant O'Briant following his six-month probation period.

A motion was made by Commissioner Taylor, seconded by Commissioner

**Washington and carried to adopt the Resolution for Dissolution of the Inter-Local Water Supply Agreement as presented by Attorney Pridgen.**

**Mr. Hill said that a task force would be appointed to look into the minimum housing standards.**

**12. Commissioner Comments –**

**Commissioner Wilkes is concerned about the condition of the street on Connie Circle. She would like to see this section paved.**

**Commissioner Wilkes suggested that the water/sewer/garbage bills be enclosed. She said that this kind of thing was personal and she did not want anyone to be reading her personal mail. Mr. Hill said that he would look into the cost of doing this and present it at the next meeting.**

**13. Adjourn – There being no further business to come before the Board, a motion was made by Commissioner Shackelford, seconded by Commissioner Taylor to adjourn. The meeting adjourned at 8:35 p.m.**

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**Mayor**

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**Clerk**