

**MINUTES  
SNOW HILL BOARD OF COMMISSIONERS  
THURSDAY, MAY 31, 2012  
MUSEUM  
SNOW HILL, NORTH CAROLINA 28580**

- 1. Call to Order – In the absence of Mayor Liles, Mayor Pro-tem Becki Scarborough called the meeting to order at 7:00 p.m... The Pledge was led by Commissioner Hagans. The Prayer was offered by Commissioner Shackelford.**
- 2. Roll Call – The roll was called by Cathy Webb. All members were present with the exception of Mayor Liles and Commissioner Taylor, who had previous commitments. A quorum was declared.**
- 3. Consider Agenda Approval – A motion was made by Commissioner Washington, seconded by Commissioner Shackelford, and carried unanimously to approve the agenda as presented.**
- 4. Consider Minutes Approval – A motion was made by Commissioner Hagans, seconded by Commissioner Shackelford, and carried unanimously to approve the May 12, 2012 minutes as presented.**
- 5. Presentations: Public Hearing: FY 2012-13 Budget – A motion was made by Washington, seconded by Commissioner Shackelford, and carried unanimously to begin the Public Hearing. Mayor Pro-tem Scarborough asked if there were any public comments concerning this proposed budget. There were NONE. A motion was made by Commissioner Shackelford, seconded by Commissioner Hagans, and carried unanimously to reconvene to regular session.**

**Shenille Ford: Greene County Cooperative Extension- Ms. Ford presented a Grant application completed by her and Mr. Gene Riddle. This grant was applied for to start a Community Garden. She indicated that \$8,000 had been awarded. The garden must be located in a low income community. She asked that the Board consider leasing two lots on Hart Street for this project. Commissioner Scarborough said that when Mr. Riddle asked about this, that the Board had talked about leasing the lots. She asked Ms. Ford if the proper soil samples had been done and she replied that they had. She said that lime would have to be added to the soil. The grant stipulates that 10% of the food grown would be donated to the Food Pantry and that for the first two years of the garden produce could not be sold at the Farmer's market. Ms. Ford also asked if the Town would consider donating \$1,000 to the Community Garden. Commissioner Scarborough asked if the Town could possibly donate toward the water that would be needed for this garden. She said that due to the absence of the Mayor and a Commissioner, she thought that it would be better to wait**

until the full Board was present to make any decision on a donation.

**6. Report of Officers:**

**a. Town Administrator –**

- 1) **Sewer Right-of-way – Mr. Hill advised the Board that the sewer right-of-way on Harper & Greene Streets were almost completed. He said that the Town was encouraged by the State to keep these right-of-ways cleaned up.**
- 2) **Surplus Garbage Truck – Mr. Hill indicated that the Garbage Truck had been advertised and that he received a \$1000 bid from the public and a \$2500 bid from the Town of Hookerton.**
- 3) **Water Department Vehicle – Mr. Hill advised the Board that one of the trucks being driven by the Maintenance Department very much needed replacing. He said that the Water & Sewer Fund had some excess Capital Outlay monies available and that he would like their permission to start looking for a replacement vehicle.**

**7. Report of Boards: NONE**

**8. Public Comments:**

- 1) **Sharon Ginn – Mrs. Ginn gave an update of the upcoming events being sponsored by the Museum. 1) June 12<sup>th</sup> – Concert in Courtyard featuring Steve Creech Dixieland All-Stars**
- 2) **June 12<sup>th</sup>-August 31 – Photographs by Alex Warren-Reception will be held to meet Mr. Warren on June 14<sup>th</sup> from 7-8:30 p.m. Mrs. Ginn also explained that beginning Tuesday, June 5<sup>th</sup> the Museum hours would be Tuesday-Friday, 11am-4pm and Saturdays 10am-1pm, because of lack of volunteers. She stressed the need for more volunteers.**

**9. Action Items – Old Business**

- 1) **Consider Planning Services Agreement – Commissioner Scarborough recommended going thru a bid process to recruit a planner on an as-needed basis for the Town. She said that she thought others should be given a chance to bid on this service. She said that in the proposal given by Bob Masters in which he would like to meet with the Town in 14 days had expired. Commissioner Scarborough asked that a line item be included in the budget for planning. A motion was made by Commissioner Washington, seconded by Commissioner Shackelford, and carried to contact Mr. Masters and see if he was still willing to meet with the Town Board-at no cost- to discuss his proposal. Commissioner Scarborough vote nay.**

**10. Action Items – New Business –**

- 1) **Consider proposed Lease agreement with GC Cooperative Extension – A motion was made by Commissioner Washington, seconded by Commissioner Hagans, and carried unanimously to approve a lease agreement to be drawn up by the Attorney, Brain Pridgen.**
  - 2) **Consider authorizing the Sale of Surplus Garbage truck – A motion was made by Commissioner Hagans, seconded by Commissioner Washington, and carried unanimously authorizing Mr. Hill to accept the \$2500 offer for the Garbage truck from The Town of Hookerton.**
  - 3) **Consider Authorizing Capitol Expenditure for Water Department Vehicle – A motion was made by Commissioner Washington, seconded by Commissioner Shackelford, and carried unanimously to allow Mr. Hill to begin looking for a vehicle.**
11. **Closed Session – Attorney/Client Privilege – A motion was made by Commissioner Shackelford, seconded by Commissioner Hagans, and carried unanimously to go into closed session.**
- A motion was made by Commissioner Hagans, seconded by Commissioner Shackelford, and carried unanimously to reconvene to regular session.**
12. **Commissioner Comments – NONE**
13. **Adjourn – There being no further business to come before the Board a motion was made by Commissioner Washington, seconded by Commissioner Shackelford, and carried unanimously to adjourn. The meeting adjourned at 8:10 p.m.**

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Mayor

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Clerk