

MINUTES
SNOW HILL BOARD OF COMMISSIONERS
MONDAY, AUGUST 13, 2012
G. MELVIN OLIVER TOWN HALL
SNOW HILL, NORTH CAROLINA 28580

- 1. Call to Order – Mayor Liles called the meeting to order at 7:00 p.m. The Prayer was offered by Commissioner Scarborough. The Pledge was led by Commissioner Taylor.**
- 2. Roll Call – The roll was called by Cathy Webb, Clerk. All members were present. A quorum was declared.**
- 3. Consider Agenda Approval – A motion was made by Commissioner Washington, seconded by Commissioner Shackelford, and carried unanimously to approve the agenda as presented.**
- 4. Consider Minutes Approval – A motion was made by Commissioner Hagans, seconded by Commissioner Scarborough, and carried unanimously to approve the July 26, 2012 minutes as presented.**
- 5. Program – Public Hearing-2012 CDBG Application – Information Items**
A motion was made by Commissioner Scarborough, seconded by Commissioner Washington to begin the Public Hearing. Mr. Hill said that a requirement of the Talent Enhancement Grant was for him to apply in the 2012 CDBG cycle under one of the following categories: 1) Infrastructure, 2) Small Business and Entrepreneurial Assistance, 3) NC Catalyst (Housing Development or Community Revitalization). He said that he believes the Town would be eligible for these grants. He asked that the Board consider allowing him to begin that process for the Small Business Program. He said that there were several businesses that had expressed an interest in this. He would like to send out some information to the businesses to see who is eligible or who has a need. Commissioner Scarborough asked how much money he thought he could apply for. Mr. Hill said that it depended on how many businesses expressed an interest. He said that the minimum was \$250,000-\$25,000 per job creation. Commissioner Scarborough asked if the amount was the same for all categories. Mr. Masters said that the minimum is \$250,000 for all categories. Commissioner Scarborough asked Mr. Hill if had had heard from any businesses. He said that two businesses had expressed an interest before he knew the program was available and a couple that were not downtown businesses. Mayor Liles asked for any Public comments. There were none. Commissioner Washington made a motion to close the Public Hearing. The motion was seconded by Commissioner Hagans, and carried unanimously.

Mayor Liles introduced the two police officers. Charlie Harrell is the new Full-time officer and Mario Artis is the new part-time officer. He welcomed them to the Town.

6. Report of Officers:

a. Town Administrator

- 1) Capital Purchases Request – Mr. Hill informed the Board that he had purchased a new lawn mower for \$7800. He also is in the process of purchasing a new truck for \$18,000-with discounts offered he could purchase a new truck for about \$500 cheaper than a used one.**

- 2) Funding Opportunities – Mr. Hill said that the Safe Routes to School Grant would be coming up soon. This a federal grant through NCDOT that will pay for the installation of sidewalks within a two mile area around K-8 schools. He asked that the Board consider authorizing an Application to install sidewalks where possible around Snow Hill Primary School. This will be 100% funding. He also said that the Parks & Recreation Trust Fund grant will open up in September. He said that there had been some discussion between Mayor Liles and himself about putting some rest rooms at the South Greene Ball Field. He said that the bathrooms would cost approximately \$14,000. He said that the Town acquired some lights for the ball field, but they had not been installed yet. Dug outs, steps, etc. need to be repaired also. He asked if the Board would be interested in this. Commissioner Scarborough asked if the Town owned the ball field. Mr. Hill responded That LCC owned it. Mayor Liles said that LCC had also shown some interest in helping in this project. Commissioner Scarborough asked who maintained the field. Mayor Liles said that the Town did. Mr. Hill said that there was a lot of interest in Adult softball league play, and that there was not a field in the county for this.**

- b. Chief of Police – John Rea – Mr. Hill said that a monthly crime summary was included in the packet for the month of July. Commissioner Scarborough asked if these were arrests or just investigations. Chief Rea said that these were just reported crimes. He said that arrests had been made in all cases except one.**

7. Report of Boards – NONE

8. Public Comments –

- 1) Sharon Ginn – Mrs. Ginn announced that there would be an ice cream Social (Birthday Party-the museum will turn 10 years old) at the museum courtyard on Tuesday, August 21, 2012 from 5-6 p.m. She asked that all attend if possible. She also said that some of the photographs, by Alex Warren, that have been on display at the museum all summer, have been priced and they range from \$125-\$150 each. She urged everyone to come**

by and look at these.

- 2) **Mary Dixon – Ms. Dixon had a concern about the tax bills that she received for a piece of property that she owns. There has been much discussion in the past concerning this. Cathy Webb responded that the county is still showing this property as being in the city limits. The Board wrote this off for the past several years. Mr. Hill said that the map shows the property as being in the city limits. Mr. Masters said that the GIS Map is not always accurate and that it needs to be updated. Attorney Pridgen said that he would follow up on this and get back to her concerning this.**
- 3) **Bob Masters – He explained that the Council of Government was having problems. The Executive Director has been terminated. He said that every municipality in Onslow County had pulled out of the ECOG. He said that he just wanted the Board to know what was going on there. He said that all municipalities need to take a look at the dues they are paying and where their money is going. Commissioner Scarborough told Mr. Masters that she remembered him encouraging the Town a couple of years ago to remain members. He said that is why he is here now-to let the Board know what is going on.**

9. Old Business:

- 1) **Consider Authorizing 2012 CDBG Application and Public Advertisement- A motion was made by Commissioner Washington, seconded by Commissioner Scarborough, and carried unanimously to begin the Application and public advertisement.**

10. New Business:

- 1) **Consider Authorizing “Safe Routes to Schools” Sidewalk Funding Application – A motion was made by Commissioner Scarborough, seconded by Commissioner Washington, and carried unanimously to approve this application.**
- 2) **Consider authorizing Administrator to gather prices for South Greene ball field renovation for PARTF Application - A motion was made by Commissioner Shackelford, seconded by Commissioner Hagans, and carried unanimously to authorizing the Administrator to go forward with this application.**

11. **Closed Session – Personnel/Attorney/Client Privilege – A motion was made by Commissioner Washington, seconded by Commissioner Shackelford, and carried unanimously to enter into closed session.**

A motion was made by Commissioner Scarborough, seconded by Commissioner Hagans, and carried unanimously to reconvene to regular session.

12. Commissioner Comments –

Mayor Liles announced that there would be a Community Garden Meeting On Tuesday, August 14, 2012 at the Greene County Senior Center from 5:30-6:20 p.m. and urged all that could to attend.

Mr. Hill said that he did not have a lot for the next meeting and asked if the Board wanted to schedule a planning session for projects with Mr. Masters. Attorney Pridgen said that a motion needed to be made to amend the agenda and also as an action item. Commissioner Washington made a motion to add this as an agenda item and an action item. The motion was seconded by Commissioner Shackelford, and carried unanimously. A motion was made By Commissioner Washington that a planning retreat be held at the Town Hall at 7:00 p.m. on August 21, 2012, seconded by Commissioner Shackelford, and carried unanimously.

- 13. Adjourn – There being no further business to come before the Board, a motion was made by Commissioner Washington, seconded by Commissioner Hagans, and carried unanimously to adjourn. The meeting adjourned at 8:00 p.m.**

Mayor

Clerk