

MINUTES
SNOW HILL BOARD OF COMMISSIONERS REGULAR MEETING
WEDNESDAY, MARCH 30, 2011
SNOW HILL TOWN HALL
201 NORTH GREENE STREET, SNOW HILL, NORTH CAROLINA

1. **Call to Order** – Mayor ProTem, Bobby Taylor, called the meeting to order at 7:00 p.m. The Prayer was offered by Commissioner Whitson. The Pledge was led by Commissioner Scarborough.
2. **Roll Call** – The roll was called by Cathy Webb. All members were present with the exception of Mayor Liles, who was out due to sickness. A quorum was declared.
3. **Consider Agenda Approval** –A motion was made by Commissioner Shackelford, seconded by Commissioner Whitson, and carried unanimously to approve the agenda for the March 30, 2011 meeting.
4. **Consider Minutes Approval** - A motion was made by Commissioner Scarborough, seconded by Commissioner Shackelford, and carried unanimously to approve the March 14, 2011 minutes.
5. **Presentations:**
 - a. Public Hearing Regarding Multi-Jurisdictional Hazard Mitigation Plan.

A motion was made by Commissioner Shackelford, seconded by Commissioner Scarborough, and carried unanimously to enter into the Public Hearing. Dana Hill explained that this plan was required by FEMA. This plan is required of all counties and municipalities to be eligible for funding in the event of emergencies and is a joint project with the county, Hookerton, and Walstonburg. All Emergency Management will be deferred to the County. There were no public comments. A motion was made by Commissioner O'Brien, seconded by Commissioner Shackelford, and carried unanimously to reconvene to regular session.

6. Report of Officers:

Town Administrator:

- a. **Livestock/Fowl Ordinance Introduction (Exhibit 1)** Mr. Hill presented a Fowl Ordinance Amendment draft for review and discussion. He said that he had checked with various people about the health issues and all agreed that health hazards are minimal and can be avoided through normal sanitary practices such as cage cleaning and hand washing. Mr. Hill recommended that the Board set a public hearing at the April 11th meeting to invite citizen feedback and requested adding a \$35 permit fee to cover staff inspection before and after issuance. There was some discussion on the number of chickens that any one person could have. It was decided to limit the number to seven (7). It was also recommended to add a section

whereby the Town could make unannounced visits at least twice per year to check to make sure all were in compliance.

b. South Greene Ball Field Maintenance Agreement (Exhibit 2)

Mr. Hill said that he had been contacted by Kevin Silvers, with Elite Softball Association (ESA), in reference to entering into an agreement with the Town to allow him maintenance of the The South Greene Softball Field. Mr. Hill prepared an agreement for review.

c. FY 2011-2012 Budget Calendar - Mr. Hill presented a tentative budget schedule for the fiscal year 2011-2012. The process will begin April 1st. A public hearing will be set in mid June.

d. Miscellaneous Mowing Bid – Mr. Hill had accepted bids for the grass mowing through March 30th. He explained to the Board that a bid received was lower than it would cost for his staff to do it. He said that due to the increase of sampling, this would help ease the load on his staff.

Town Clerk/Finance Officer:

a. Tax Releases – Mrs. Webb asked the Board to release the tax on the following:

1. **Inpaco Corporation** – The 2010 taxes for Inpaco Corporation was a discovery by the county tax office. However, they later discovered that this property was not located in Greene County and released the taxes. The amount of the tax is \$1212.74.
2. **Mary Rometha Dixon** - This property is not located within the City limits. The amount of the tax is \$19.99.
3. **Steve Hardy's Original Beach** – Mr. Hardy has not been residing in the Town of Snow Hill in the past 10 years. These taxes dated back to 2004 thru 2010. The county tax office said that Mr. Hardy had not listed these taxes in several years and they just assumed that he was still living here. The amount of the taxes total \$349.87.

7. Unfinished Business: NONE

8. Public Comments – NONE

9. Action Items:

- a. Consider Adoption of Greene County Multi-Jurisdictional Hazard Mitigation Plan** – A motion was made by Commissioner Whitson, seconded by Commissioner Scarborough, and carried unanimously to adopt the Hazard Mitigation Plan.

b. Consider Setting Public Hearing for April 11, 2011 at 7:00 p.m. regarding Fowl Ordinance - A motion was made by Commissioner Scarborough, seconded by Commissioner O'Brien, and carried unanimously to set a public hearing for April 11, 2011 regarding the Fowl Ordinance.

c. Consider Authorizing Town Clerk to release taxes for the following:

1) Steve Hardy Original Beach	\$ 349.87
2) Inpaco Corporation	1212.74
3) Mary Dixon	19.99

A motion was made by Commissioner Scarborough, seconded by Commissioner Shackelford, and carried unanimously to approve the release of these taxes.

d. Consider Awarding Miscellaneous Mowing Contract to Creekside Lawn Maintenance effective April 1, 2011.
A motion was made by Commissioner Whitson, seconded by Commissioner Scarborough, and carried unanimously to award The Miscellaneous mowing contract to Creekside Lawn Maintenance effective April 1, 2011.

10. Closed session: Personnel: Legal Counsel - A motion was made by Commissioner Scarborough, seconded by Commissioner Shackelford, and carried unanimously to go into closed session at 7:50 p.m. to discuss personnel and to obtain legal counsel.

A motion was made by Commissioner Shackelford, seconded by Commissioner Scarborough and carried unanimously to reconvene to regular session.

11. Commissioners Comments – Commissioner O'Brien told the Board that she would like to clarify her position on the vote concerning the paving of the parking lot on Greene Street. She said that everything went so fast at the last meeting, that she did not have a chance to get her thoughts together on the issue and that she did not vote for the giving of the \$12,000 to the county-she thought giving the property was enough. She wanted the fact that she voted "no" to be recorded in the minutes.

Commissioner Taylor said that Mayor Liles would be back on April 1st and that he appreciated working with the Board the past 2 months. Commissioner Shackelford told him that he had done a good job.

12. There being no further business to come before the Board, a motion was made by Commissioner Scarborough, seconded by Commissioner Shackelford, and carried unanimously to adjourn. The meeting adjourned at 8:12 p.m.

Mayor

Clerk