

MINUTES  
Snow Hill Board of Commissioners Regular Meeting  
Monday, September 13, 2010 – 7:00 p.m.  
Snow Hill Town Hall  
201 North Greene Street, North Carolina 28580

1. Call to order – The meeting was called to order at 7:00 p.m.
2. Prayer – Prayer was offered by Commissioner Shackelford.
3. Pledge of Allegiance – Commissioner Taylor led the Pledge.
4. Roll Call – Cathy Webb called the roll. All members were present and a quorum was declared.
5. Consider Approving Meeting Agenda – Motion was made by Commissioner O'Brien, seconded by Commissioner Scarborough and carried unanimously to approve the Meeting agenda.
6. Consider approving Meeting Minutes: August 25 and September 1, 2010-Motion was made by Commissioner O'Brien, seconded by Commissioner Scarborough and carried unanimously to approve the minutes of the August 25 and September 1, 2010 meetings.
7. Report of Officers
  - a. *Mayor:*
    1. *Bake Sale Fundraiser for the children of Jon Willis – Mayor Liles shared a poster announcing a bake sale fundraiser for the children of Jon-Michael Willis, a Greene County Law Enforcement Officer that was killed in the line of duty. This fundraiser is sponsored by the Greene County DSS/NCSSA, which will be held on September 14, 2010 in the DSS Mall corridor.*
    2. *American Legion Building Fund Banquet – Mayor Liles announced that the American Legion Post 536 will be having a Building Fund Banquet on September 26, 2010 at the Greene County Community Center at 5:00 p.m. The guest speaker will be G.K. Butterfield.*
  - b. *Interim Town Administrator:*
    1. *Abandoned Buildings Update-Mr. Hill advised the Board that Attorney Pridgen was in the process of doing the title searches on some abandoned property and will contact the owners of the property. This will be a long process. Sheriff Smith indicated that he was in the process of getting some forms signed by the owners at 408 W. Harper Street to bring charges on anyone found trespassing on that property.*

2. DOT/RPO Task Force Appointment – Mr. Hill said that DOT had asked for a representative from the Town to serve on this committee. He indicated that he would be willing to serve.
  3. Next Regular Scheduled Meeting – Mr. Hill said that the next Board Meeting was scheduled for September 22, 2010. He would like to see the meeting date changed to September 29, 2010.
  4. Tax Release Request (Exhibits A & D)- Mr. Hill asked for the release of taxes in the amount of \$12.60 to Mr. Raymond Wade (property not located in the city limits) and for the release of taxes in the amount of \$38.34 to Greene County; which are tax exempt.
8. Report of the Boards, Commissions, Committees and or/Taskforces:  
Commissioner Taylor updated the Board on the “Opt-Out” Resolution, which would hold the permit extension at January 2011 rather than December 2011. He also told the Board that the Planning Board meets the 2<sup>nd</sup> Tuesday of each month and asked the Board to attend if they could.
9. Unfinished Business and General orders: NONE
10. Public Comments-
- 1) Mrs. Sharon Ginn announced that the unveiling of the Sweet Potato Festival poster would be held Thursday, September 23, 2010 at the Greene County Museum. Signed posters will be available at that time. She announced several concerts that would be sponsored by the Greene County Performing Arts to be held beginning October 7, 2010.
  - 2) Ms. Carolyn Shaw asked the Board to consider having a bulk trash pick-up in the near future. Mr. Hill indicated that this had been an annual event and he planned to provide this service probably in the fall.
11. New Business:
- a. Consider Appointing Interim Administrator to DOT/RPO Task Force – **Motion made by Commissioner Taylor, Seconded by Commissioner O’Brien to appoint Interim Administrator, Dana Hill. Carried unanimously.**
  - b. Consider authorizing Revenue Collector to release \$12.60 for Raymond Wade to billing error-**Motion made by Commissioner Scarborough, Seconded by Commissioner Shackelford to authorize. Carried unanimously.**
  - c. Consider authorizing Revenue Collector to release \$38.34 to Greene County to Billing error-**Motion made by Commissioner O’Brien, Seconded by Commissioner Shackelford to authorize. Carried unanimously.**
12. Consider Closed session to discuss Personnel Issues Pursuant to NCGS 143.318.11 (6)-**Motion made by Commissioner Shackelford, Seconded by Commissioner Scarborough to enter into closed session, carried unanimously at 7:35**

p.m.

Motion to reconvene in open session by Commissioner Scarborough, Seconded by Commissioner Shackelford, carried unanimously.

13. Motion by Commissioner Scarborough to change agenda item #13 to Appointment of Town Administrator. Motion seconded by Commissioner Whitson carried unanimously.

Appointment of Town Administrator- Motion made by Commissioner Shackelford, seconded by Commissioner Whitson, to appoint Mr. Dana Hill as Town Administrator. Carried unanimously.

14. Commissioner's Comments

15. Adjournment – Motion made by Commissioner Shackelford, Seconded by Commissioner Taylor to adjourn. Carried unanimously at 8:00 p.m.

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Dennis Liles, Mayor

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Interim Clerk