

MINUTES
Snow Hill Board of Commissioners Regular Meeting
Monday, October 11, 2010 – 7:00 p.m.
Snow Hill Town Hall
201 North Greene Street, Snow Hill, North Carolina 28580

1. Call to Order – The Meeting was called to order at 7:00 p.m. by Mayor Liles.
2. Prayer and Pledge – Prayer was offered by Commissioner Shackelford. Mayor Liles led the Pledge.
3. Roll Call – Cathy Webb called the roll. All members were present and a quorum was declared.
4. Consider Approving the Agenda – Motion was made by Commissioner Whitson, Seconded by Commissioner Scarborough and carried unanimously to approve the Agenda.
5. Consider Approving Minutes – September 29, 2010 – Motion was made by Commissioner O’Brien, seconded by Commissioner Scarborough and carried unanimously to approve the Minutes of the September 29, 2010 Meeting.
6. Report of Officers
 - Mayor Liles reported that the meeting to plan the Christmas Extravaganza was scheduled for October 18, 2010 at 6:30 p.m. and encouraged all to attend if possible.
 - a. Town Administrator:
 1. Parking – Mr. Hill informed the Board that the County owned 2/3 of the property on N. Greene Street between Wachovia Bank and Hardy’s Appliance and that the Town owned about 1/3. The County is in the process of having the lot paved and asked if the Town would share in the cost of this project. Commissioner Scarborough asked if it was cost effective for the Town to own this property. Mr. Hill said that the Town might be able to transfer ownership of this property to the County. He would check on this and also the Town’s share of the cost of the paving.
 2. Community Center PARTF Grand Closeout (Exhibit A) – Mr. Hill noted that the final phase of the PARTF grant closeout for the Community Center Project was drawing near. The extended deadline gives until December 30, 2010 to complete all work. The portions that are pending are the walking trail installation, playground equipment, and

the volleyball court. He indicated that the majority of the labor associated with installation and site preparation would be completed by the Public Works staff. He indicated that it would take approximately 4-6 weeks to get the playground equipment delivered and emphasized that this would need to be ordered shortly to meet the deadlines. Also, he indicated that they Town might want to cleanup the Management agreement. Mrs. Joan Atkinson said that she had \$5200 that had been raised for the sale of bricks and that she would turn it over to the Town immediately.

7. Report of the Boards, Commissions, Committees and/or Taskforces:

Town Administrator, Dana Hill, included in the packet to the Board, a copy of Town Appointments of the various committees. He said that some of these committees had not been active and thought that maybe some of them could be combined. Commissioner Scarborough asked if they could see how to combine the Boards before making a final decision.

8. Unfinished Business and General Orders

There was much discussion on whether to have one meeting a month or two meetings. There were many pros and cons discussed. A motion was made by Commissioner Scarborough, seconded by Commissioner Taylor to have a new vote on this matter. The motion carried unanimously.

9. Public Comments:

1) Thomas O'Brien discussed the matter of how the Board was compensated for their services and asked if there was any documentation concerning this. He also indicated that the Board needed to follow the Robert's Rules of Order when conducting a meeting. He said he thought the Board had done an outstanding job.

2) Jody Tyson talked about the Community Center Project and his concerns. He said that the Change Orders were changed in excess of \$70,000 and caused the project to be much higher.

3) Michelle Giles asked if the Town was considering a bulk-cleanup day. Town Administrator, Dana Hill, indicated that the Neighborhood Affairs Committee would set up the schedule and that the cost of the clean-up had been budgeted.

10. New Business:

Commissioner Scarborough asked that the agenda be amended to include:

- (a) A new vote on the meeting schedule

(b) Address the monthly stipend received by the Board members.

A motion was made by Commissioner Taylor to amend the agenda, seconded by Commissioner Scarborough, and carried unanimously.

a. Meeting Schedule - A motion was made by Commissioner Taylor to have the two meetings per month for now and maybe make some changes later. The motion seconded by Commissioner Shackelford was approved. Commissioner O'Brien and Commissioner Whitson voted no.

b. Monthly Stipend - A motion was made by Commissioner Scarborough to keep the stipends at the rate of \$416 per month. The motion seconded by Commissioner Taylor approved. Commissioner Whitson abstained and Commissioner O'Brien did not vote.

Attorney, Brian Pridgen, will present a resolution to the Board for the above matters at the next meeting.

Adjournment- A motion was made by Commissioner Scarborough, seconded by Commissioner Shackelford to adjourn. Carried unanimously at 8:45 p.m.

Dennis Liles, Mayor

Interim Clerk