

**MINUTES**  
**Snow Hill Board of Commissioners Regular Meeting**  
**Monday June 28, 2010—7:00 p.m.**  
**Snow Hill Town Hall**  
**201 North Greene Street, North Carolina 28580**

*The Snow Hill Board of Commissioners regular meeting convened at 7:00 p.m. on Monday, June 28, 2010 at the Snow Hill Town Hall with the following members present: Mayor Dennis Liles; Commissioners Laura O'Brien, Becki Scarborough, Geraldine Shackelford, Bobby Taylor and Roger Whitson. Others present were Town Clerk Michelle Strickland, Interim Town Administrator Dana Hill and Town Attorney Brian Pridgen.*

1. **Call to Order** – Mayor Liles called the meeting to order at 6:58 p.m.
2. **Prayer** – Prayer was offered by Commissioner Whitson.
3. **Pledge of Allegiance** – Pledge was led by Commissioner Shackelford.
4. **Roll Call** – Miss Strickland called roll. All members were present and a quorum was declared.
5. **Consider Approving Meeting Agenda** – Motion was made by Commissioner Shackelford, seconded by Commissioner Whitson and carried unanimously to approve the agenda with adding item 8b5 as “Audit Report Briefing”.
6. **Consider Approving Meeting Minutes: June 14 & 22, 2010** – Motion was made by Commissioner Scarborough, seconded by Commissioner O'Brien and carried unanimously to approve the minutes of the June 14, 2010 and the June 22, 2010 meeting minutes.
7. **Public Hearing Regarding Budget Ordinance FY 2010-2011** – Motion was made by Commissioner Scarborough, seconded by Commissioner Whitson to enter into a Public Hearing regarding Budget Ordinance FY 2010-2011 at 7:01 p.m.

The final copy of the budget was presented (a copy hereby incorporated by reference and made a part of these minutes) to the Board. Mr. Hill advised the Board that the salaries are now allocated different from last year as well as Mr. Harris being paid through the salary line item instead of contracted services. There were no public comments.

**Motion was made by Commissioner O'Brien, seconded by Commissioner Whitson and carried unanimously to close the Public Hearing at 7:04 p.m.**

8. **Report of Officers**

- a. *Mayor: Chamber Membership* – Mayor Liles read a membership letter to the Board from the Greene County Chamber of Commerce. The letter thanked the Town for becoming a member of the Chamber of Commerce. Mayor Liles informed the Board that he had attended a ribbon cutting for Heath Insurance and that it was well attended and very nice. Mayor Liles informed the Board that he felt the Pate's were doing an excellent job.
  
- b. *Interim Town Administrator:*
  1. *Introduce Proposed Internet Café Ordinance* – Mr. Hill shared with the Board (a copy hereby incorporated by reference and made a part of these minutes) a proposed Internet Café Ordinance that was recommended to the Board by the Planning Board. Mr. Pridgen went over the changes that the Planning Board had recommended and spoke on these changes. Mr. Pridgen informed the Board that they could make further changes at their discretion. Ongoing legislation regarding Internet Café's was discussed. There was discussion of changing the hours of operation. Mr. Pridgen recommends looking at a potential grandfather clause to amend hours of operation for businesses that may open in the future. Commissioner Taylor informed the Board of the reason the Planning Board had decided not to limit hours of operation. This was because there were no other restrictions on hours on any other businesses. It was discussed that if there were problems to arise the Board could come back and make amendments to the ordinance. Mr. Pridgen informed the Board that any changes they wish to make to the ordinance could be made at the public hearing. Mr. Pridgen will look at the privilege license ordinance to see how long they have to pay and informed the Board that if the laws on Internet Café's are changed in the ongoing legislation that they may have to be refunded.
  
  2. *July 4<sup>th</sup> Fireworks Display* – Mr. Hill informed the Board that the Rosenwald Center would be holding a fireworks display on July 3, 2010 at the South Greene Ballfield. Mr. Hill reported that he had received a copy of the certificate of insurance and the Town is listed as being co-insured. Mr. Hill reported that he had concerns with the fireworks but that there was no burn ban in effect at this time and no ban on fireworks. Mr. Hill informed the Board that there would be fire department representation. It was by consent of the Board that the Rosenwald Center be allowed to use the South Greene Ballfield for the fireworks display.
  
  3. *FY 2009-2010 Budget Amendment VII* – Mr. Hill shared (a copy hereby incorporated by reference and made a part of these minutes) Budget Amendment VII with the Board and reported that this budget amendment was a year-end housekeeping item for the close out of the year. Mr. Hill went over some of the details of the line item adjustments.

4. *Law Enforcement Contract* – Mr. Hill shared (a copy hereby incorporated by reference and made a part of these minutes) a memo that had been received from Don Davenport, County Manager regarding an offer of 19 hours of coverage a day from the Greene County Sheriff's Department for the cost of \$175,200. There was discussion on there being no concession for mileage given for the fact that the Town had purchased the car. There was discussion over what hours to cut. It was decided that the hours be put in the contract along with a designated vehicle with a magnet that the Town will supply. It was by consent that Mr. Hill go back to present to Mr. Davenport the hours of 10 a.m. to 2 p.m. being cut-out due to rounding of figures.
5. *Audit Report Briefing* – Mr. Hill informed the Board that Mr. Jay Parris would be here the week of July 12, 2010 to begin preliminary work on the audit.

c. *Town Clerk / Revenue Collector:*

1. *Workers Compensation Insurance* – Miss Strickland informed the Board that after speaking with SIA and letting them know that the Board had chosen their worker's compensation package she was informed that this could not be a stand alone policy. Mr. Hill spoke to the Board about new quotes that had been received today. Mr. Hill feels that Southern Insurance had the next best price for worker's compensation. Mr. Hill informed the Board that he was very happy with their response time.

9. **Report of the Boards, Commissions, Committees and/or Taskforces: NONE**

10. **Unfinished Business and General Orders:**

Consider Rescinding Action Awarding Workers Compensation Coverage to SIA due to premium variation – **Motion was made by Commissioner Whitson, seconded by Commissioner Scarborough and carried unanimously to rescind the action of the Board awarding worker's compensation coverage to SIA.**

**Motion was made by Commissioner Whitson, seconded by Commissioner Scarborough and carried unanimously to approve Southern Insurance as the Town's worker's compensation carrier beginning July 1, 2010.**

12. **Public Comments: None**

13. **New Business:**

- a. Consider Setting a Public Hearing for July 28, 2010 at 7:00 pm Regarding an Amendment to Snow Hill Zoning Ordinance Related to Internet Café Operation as proposed by Planning Board (Exhibit A) – **Motion was made by Commissioner Scarborough, seconded by Commissioner Shackelford and carried unanimously to set a public hearing for July 28, 2010 regarding an**

**amendment to the Snow Hill Zoning Ordinance related to Internet Café operation.**

- b. Consider Adoption of Budget Amendment VII (Exhibit B) – Motion was made by Commissioner O’Brien, seconded by Commissioner Shackelford and carried unanimously to approve Budget Amendment VII.**
  - c. Consider Adoption of FY 2010 – 2011 Budget Ordinance (Exhibit C) – Motion was made by Commissioner Whitson, seconded by Commissioner O’Brien and carried unanimously to adopt the FY 2010 – 2011 Budget Ordinance.**
  - d. Consider Law Enforcement Contract with Greene County (Exhibit D) – Motion was made by Commissioner Taylor, seconded by Commissioner Whitson and carried unanimously to approve a Law Enforcement Contract with Greene County with the Town setting the hours of coverage to be received, a magnet on the cars to identify Town coverage, and changing the hourly rate from \$20 per hour to \$19.71 per hour.**
- 14. Commissioner’s Comments – Commissioner O’Brien commended Mrs. Sharon Ginn on the Jazz Fest hosted by the Greene County Museum.**
- 15. Consider Closed Session to Discuss a Personnel Matter Pursuant to NCGS 143-318.11 (6) – Motion was made by Commissioner Shackelford, seconded by Commissioner Scarborough and carried unanimously to enter into closed session at 7:47 p.m.**

**Motion was made by Commissioner Taylor, seconded by Commissioner Whitson and carried unanimously to reconvene in open session at 8:51 p.m.**

- 15. Adjournment – Motion was made by Commissioner Taylor, seconded by Commissioner Whitson and carried unanimously to adjourn at 8:52 p.m.**

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**Dennis K. Liles, Mayor**

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**Michelle Strickland, Town Clerk**