

MINUTES
Snow Hill Board of Commissioners Regular Meeting
Wednesday April 29, 2009—9:00 a.m.
Snow Hill Town Hall
201 North Greene Street, North Carolina 28580

The Snow Hill Board of Commissioners regular meeting convened at 9:00 a.m. on Wednesday, April 29, 2009 at the Snow Hill Town Hall with the following members present: Commissioners Percy Edwards, Stephen Ginn, Dennis Liles, and Geraldine Shackelford, Town Clerk Michelle Strickland, Town Attorney Brian Pridgen, Public Works & Utilities Director Dana Hill, and Town Administrator Bob Clark.

1. **Call to Order** – The meeting was called to order by Mayor Pro-Tem Liles at 9:00 a.m.
2. **Prayer** – Prayer was led by Commissioner Edwards.
3. **Pledge of Allegiance** – Commissioner Shackelford led the Pledge.
4. **Roll Call** – Miss. Strickland called roll. Members present were Commissioner Edwards, Commissioner Ginn, Commissioner Liles, and Commissioner Shackelford. Mayor Washington communicated her absence ahead of time stating that she would be out of town. Commissioner Bizzell communicated his absence prior to the meeting stating that he had a conflict with his school work. It was by consent that both absences be excused.
5. **Consider Approving Meeting Agenda** – Mr. Clark requested that item 10A concerning the hazard mitigation plan resolution be removed from the agenda and the remainder of the items renumbered accordingly. **Motion was made by Commissioner Ginn, seconded by Commissioner Shackelford and carried unanimously to approve the agenda with the deletion of item 10A.**
6. **Consider Approving Meeting Minutes: April 13, 2009** – **Motion was made by Commissioner Edwards, seconded by Commissioner Shackelford and carried unanimously to approve the meeting minutes for April 13, 2009.**
7. **Report of Officers:**
 - a. *Town Administrator*
 1. Volunteer boards—vacancies and term renewals – Mr. Clark reported that there will soon be vacancies on the volunteer boards due to expiration of terms that will need to be filled. These primarily occur in June. Mr. Clark reported that he would be starting to recruit for the vacancies. Mr. Clark also reported that the Development Commission had requested that the Board of Commissioners amend the make-up of the committee. Mr. Clark

explained that the current bylaws require 9 members. The recommendation would bring the number of members down to 7. They propose that the makeup be 1 member from the Board, 3 members that are in-town residents and 3 members that can be from in-town, the ETJ, or someone with a business interest in the Town of Snow Hill that lives outside city limits.

2. Scheduled events – Mr. Clark announced that he, Mayor Washington, Commissioner Bizzell, Commissioner Shackelford, Commissioner Edwards, and Mr. Hill would be attending Town Hall Day in Raleigh on May 7, 2009. He announced that Mr. Hill would be attending the NCRWA meeting in Greensboro in May. Mr. Clark will be attending a Small Town Main Street workshop on May 14, 2009 in Raleigh. Mr. Clark also reminded the members of the budget calendar that was adopted at the last meeting.
3. Greene County Multi-Hazard Mitigation Plan update – Mr. Clark reported that he had confirmed with Randy Skinner of Greene County that with or without the grant for the update the money will not need to be budgeted until next 2009-2010. Mr. Clark informed the Board that a resolution would be presented at the next meeting.

This report was received by consent.

- b. *Revenue Collector: Advertise delinquent taxes* – Miss Strickland informed that Board that although she had informed them that it was time to advertise delinquent taxes, that she needed their approval to do so. She requested that the Board authorize her to advertise delinquent 2008 property taxes.

This report was received by consent.

- c. *Public Works & Utilities Director:*

1. Results April 20, 2009 Town-wide Spring clean-up – Mr. Hill reported that there was a total of 70,086 pounds of garbage that had been taken to the landfill. He feels that there was good participation and that there was a lot of stuff that was picked up by individuals, especially metal. Mr. Hill thinks that it may be good to move the pick-up into March next year so his crews could finish the clean-up before grass mowing season begins.
2. Community Center parking lot paving – Mr. Hill reported that the asphalt had been put down at the community center last week and that Sasser Grading would be putting down the bumpers and striping the parking places today.
3. Mosquito spraying – Mr. Hill reported that quite a number of complaints had been received regarding the mosquitoes. His department has begun spraying every Thursday afternoon. The chemicals have to be sprayed at

dusk. Mr. Hill informed that Board that as of now the chemicals were being provided free by the state so the only costs we were incurring were for fuel.

4. State sponsored Water & Sewer Rates in NC “Webinar” 10:00 a.m. May 1, 2009 – Mr. Hill and Mr. Clark informed the Board of a one hour webinar that was being on May 1, 2009 at 10:00 a.m. If everyone can’t catch it the first time it airs it will be available for later viewing. This webinar will offer comparative information dealing with water and sewer rates from across the state.
- 8. Report of the Boards, Commissions, Committees and/or Taskforces: None**
- 9. Unfinished Business and General Orders: None**
- 10. New Business:**
- a. Consider authorizing the Revenue Collector to advertise for collection of 2008 delinquent taxes – **Motion was made by Commissioner Edwards, seconded by Commissioner Shackelford and carried unanimously to authorize the Revenue Collector to advertise for collection of 2008 delinquent taxes.**
 - b. Consider a closed session pursuant to NCGS 143-318.11(5) and (6) – **Motion was made by Commissioner Shackelford, seconded by Commissioner Edwards and carried unanimously to enter into closed session at 9:27 a.m.**
- Motion was made by Commissioner Shackelford, seconded by Commissioner Ginn and carried unanimously to reconvene into open session at 9:58 a.m.**
- 11. Program: Census – 2010 –Partnership Specialist Akilah Ensley – Akilah Ensley introduced herself and handed out (a copy hereby incorporated by reference and made a part of these minutes) a package of information regarding the 2010 census. She spoke to the Board about the importance of getting accurate counts. The community will lose \$347 per person that is not counted. Ms. Ensley informed the Board that they play a vital role in the census as they are the leadership of the community.**
- 12. Announcements and Public Comments**
- 13. Adjournment – Motion was made by Commissioner Shackelford, seconded by Commissioner Ginn and carried unanimously to adjourn at 10:12 a.m.**

Lorraine B. Washington, Mayor

Michelle Strickland, Town Clerk