

MINUTES
Snow Hill Board of Commissioners Regular Meeting
Wednesday September 24, 2008—9:00 a.m.
Snow Hill Town Hall
201 North Greene Street, North Carolina 28580

The Snow Hill Board of Commissioners regular meeting convened at 9:06 a.m. on Wednesday, September 24, 2008, at the Snow Hill Town Hall with the following members present: Mayor Don Davis; Commissioners James Bizzell, Percy Edwards, Dennis Liles, Geraldine Shackelford, and Lorraine Washington. Acting Town Clerk Michelle Strickland and Town Administrator Bob Clark.

Call to Order - Mayor Davis called the meeting to order at 9:06 a.m.

Prayer – Prayer was offered by Commissioner Edwards

Pledge of Allegiance – Pledge was led by Mayor Davis

Roll Call – Mayor Davis announced that he had received communication from Commissioner Bizzell and that he was running late due to class. All other members were present. Roll call was suspended without objection and a quorum was declared.

Consider Approving Meeting Agenda – Motion was made by Commissioner Washington, seconded by Commissioner Liles and carried unanimously to approve the agenda as written.

Consider Approving Meeting Minutes: August 19, 2008 and September 8, 2008 – Motion was made by Commissioner Edwards, seconded by Commissioner Liles and carried unanimously to approve the minutes of the August 19, 2008 meeting.

Motion was made by Commissioner Washington, seconded by Commissioner Edwards and carried unanimously to approve the minutes of the September 8, 2008 meeting.

Report of Officers:

Town Administrator: Rural Center Water Grant update – Mr. Clark spoke to the Board about adjustments that have been received concerning the inter-local agreement. Mr. Clark has spoken to Brian Pridgen regarding these changes and feels that the changes are acceptable. After communication with the County Manager Mr. Clark recommends adoption of the all three of the action agenda items concerning the alternative water.

Report was received without objection.

Revenue Collector/Interim Town Clerk: 2008 Property Tax Releases – Miss. Strickland went over the details of the tax releases that she was requesting (a copy hereby incorporated by reference and made a part of

these minutes). She recommended that the Board release the taxes as requested.

Report was received without objection.

Interim Finance Officer:

Statement of Revenues & Expenditures for period ending July 31, 2008 – Mrs. Watson passed out financial reports through the period ending July 31, 2008 (a copy hereby incorporated by reference and made a part of these minutes).

Status of 2007-8 Audit – Mrs. Watson announced that the auditors would be here today at 1:00 p.m. and that preliminary work had begun in July.

Mrs. Watson also announced that she was having a boy.

Report was received without objection.

a. Public Works & Utilities Director:

Consider Amending Fee Schedule for Animal Shelter Operations – Mr. Hill asked that Ms. Pazzaglia come forward to speak on the recommended adoption fee schedule (a copy hereby incorporated by reference and made a part of these minutes). She spoke to the Board about what the fees included. She announced that the shelter was now licensed. She announced that one of the dogs that were rescued several months ago was in the prison's New Leash on Life program. This animal will graduate on October 20, 2008 and will then go to

Pitt County Memorial Hospital as a therapy dog for children with autism.

West Harper Drainage Improvements Bids – Mr. Hill updated the Board on the West Harper Drainage project and the bids that had been received (a copy hereby incorporated by reference and made a part of these minutes). The easement has been taken care of. The project will start on Kingold Blvd. and will go back on Harper Street up to the new Rosenwald Center. Charles Hughes Construction came in as the low bid at \$15,900. Mr. Hill recommends approving the bid upon the contract coming in.

Mayor Davis took a personal point of privilege to inform the Board that he had received a letter from Mr. Hill resigning his position as of October 10, 2008 to take position of General Manager with Bellarthur Water Corporation. On behalf of the Board and residents of the community Mayor Davis informed Mr. Hill that he was appreciated with all he had done for Snow Hill.

This report was received without objection.

Report of the Boards, Commissions, Committees and/or Taskforces:

The Planning Board met September 16, 2008 and voted to recommend approval of a Final Plat for the subdivision of lots 19 & 20 Ellis Dixon Estates for ALLO Investment Properties, LLC. The plat creates lots 19a, 19b, 20a, and 20b as authorized by Special Use Permit #321—6 for development of duplex townhomes on Chelsea Dr. The plat was prepared by Stephen M. Barrow, PLS – Mr. Clark spoke to the Board about the recommendation of the Planning Board to approve the Final Plat. Mr. Clark asked the Board to look at the map included in their packet (a copy hereby incorporated by reference and made a part of these minutes).

This report was received without objection.

Unfinished Business and General Orders:

- a. Consider a Resolution affirming water and sewer rates to the Rural Center for the Alternative Water Project – **Motion was made by Commissioner Washington, seconded by Commissioner Edwards and carried unanimously to approve the resolution.**

- a. Consider a Capital Budget Ordinance for the Rural Center Grant for Alternative Water Supply- Phase 1C in the amount of \$500,000.00 – **Motion was made by Commissioner Edwards, seconded by Commissioner Shackelford and carried unanimously to approve the ordinance.**

- a. Consider an Inter-local agreement with Greene County for coordination of \$500,000.00 Water System Improvements Grant – Alternative Water Supply Project – **Motion was made by Commissioner Edwards, seconded by Commissioner Shackelford and carried unanimously to approve the Inter-local agreement.**

New Business:

Consider 2008 Property Tax Releases as recommended by the Revenue Collector:

\$111.39 tax reduction due to elderly exemption for Mr. & Mrs. Woodrow Edwards' property at 914 Jennifer Lane – **Motion was made by Commissioner Washington, seconded by Commissioner Liles and carried unanimously to release these taxes.**

\$24.67 for Hans Miller due to computer error – **Motion was made by Commissioner Liles, seconded by Commissioner**

Shackleford and carried unanimously to approve the tax release.

- a. Consider amending the Schedule of Fees & Charges to include Animal Control/Shelter Operations Fees – **Motion was made by Commissioner Washington, seconded by Commissioner Shackleford and carried unanimously to approve the schedule of fees for animal control and shelter operations.**

- a. Consider a Final Plat for the subdivision of lots 19 & 20 Ellis Dixon Estates for Allo Investment Properties, LLC. – **Motion was made by Commissioner Bizzell, seconded by Commissioner Shackleford and carried unanimously to approve the final plat for this subdivision.**

- a. Consider awarding a contract in the amount of \$15,900.00 to Charles Hughes Construction of LaGrange, NC the West Harper Street Drainage improvement contract using 2008-09 Powell Bill budgeted funds (Cite: 50.5700.7300) – **Motion was made by Commissioner Shackleford, seconded by Commissioner Liles and carried unanimously to award the contract to Charles Hughes Construction pending the review of the contract.**

Program: none

Announcements and Public Comments – Mayor Davis passed out (a copy hereby incorporated by reference and made a part of these minutes) a resolution of support for David Jones’s walk to Raleigh that had been passed by Greene County. Mayor Davis suggests that the Town of Snow Hill use the same resolution and add “Town of Snow Hill” where applicable. **Motion was made by Commissioner Edwards, seconded by Commissioner Liles and carried unanimously to approve the resolution with “Town of Snow Hill” being added where applicable in the resolution.**

Mr. Clark informed the Board that post cards announcing the Town Forum would be going out this week. Mr. Clark also informed the Board that the Town of Snow Hill Development Committee would like to hand out a questionnaire at the Town Forum concerning economic development. Mr. Clark announced that he would be attending a planning conference in Raleigh for the next two days. Mr. Clark went on the record to congratulate Mr. Hill on his new opportunity and thank him for his service to the Town of Snow Hill. Mayor Davis asked that everyone check their calendars for gathering to wish Mr. Hill well.

Adjournment – Motion was made by Commissioner Liles, seconded by Commissioner Shackelford and carried unanimously to adjourn at 9:51 a.m.

Don Davis, Mayor

Michelle Strickland, Interim Town Clerk