

**Snow Hill Board of Commissioners Regular Meeting
Monday, June 11, 2007—7:30 p.m.
Snow Hill Town Hall
201 North Greene Street, North Carolina 28580**

The Snow Hill Board of Commissioners regular meeting convened at 7:30 pm on Monday, June 11, 2007, in the Snow Hill Town Hall with the following members present: Mayor Don Davis; Commissioners Percy Edwards, Phyllis Burruss, Geraldine Shackelford, Allison Thomas, Lorraine Washington; Town Clerk-Finance Officer Mauren Baker; Town Administrator Bob Clark; Town Attorney Brian Pridgen.

1. Call to Order—Mayor Davis sounded the gavel and called the meeting to order.
2. Prayer—Commissioner Edwards offered prayer.
3. Pledge of Allegiance—the pledge was recited.
4. Roll Call—All members were present and a quorum was declared.
5. Consider Approving Meeting Agenda—Motion was made by Commissioner Edwards, seconded by Commissioner Shackelford and carried unanimously to approve the agenda with the following additions: 1) under Item 9, add report of Neighborhood Affairs Committee; 2) add Item 11f, consider Neighborhood Affairs Committee request for an additional 15 banners; 3) add Item 11g, consider approving the request of the Neighborhood Affairs Committee to ask the County of Greene to waive landfill charges for Snow Hill Clean Up Day.
6. Consider Approving Meeting Minutes—Motion was made by Commissioner Washington, seconded by Commissioner Edwards and carried unanimously to approve the minutes of the May 30, 2007 Regular Meeting.
7. Public Hearing: Fiscal Year 2007-2008 Snow Hill Budget—Motion was made by Commissioner Shackelford, seconded by Commissioner Edwards and carried unanimously to open a public hearing to hear public comment on the Fiscal Year 2007-2008 Snow Hill Budget. Mayor Davis asked three times for public comment on the FY 2007-08 Snow Hill Budget from anyone present. There were no comments. Motion was made by Commissioner Washington, seconded by Commissioner Burruss and carried unanimously to close the Public Hearing.
8. Report of Officers:

a. Mayor—Volunteer boards membership appointment policy report—Mayor Davis asked that this report be tabled as the policy is still under construction. The Board consented.

b. Town Administrator:

1. 2004 CDBG updates

a. Grant closeout extension—Verbal Confirmation from the DCA has been received to extend the closeout for the 2004 CDBG for an additional 5 months.

b. C-1 Project—TA Bob Clark recommends that the Price house located on Hart Street be included in the CDBG final project. This action would require a Public Hearing. Mayor Davis endorses including the Price house in the demolition process.

c. Local Option—TA Clark presented the time line for the Community Center Project (copy is hereby incorporated by reference and made a part of these minutes). The Community Center will close on August 14th for the new renovations.

2. Appointments to Governing Bodies

a. Ads forwarded to Standard Laconic

b. Joint County meeting—the Greene County Mayor's Alliance requested a joint meeting with the County Commissioners to discuss volunteer positions on county boards. The meeting is set for June 18, 2007 at 6:00 pm in the Greene County Meeting Room.

3. Sidewalk Project—Request to divide the project into two phases (copy hereby incorporated by reference and made a part of these minutes) will be mailed to the Division Engineer with one change on phase II—“...along South East Second Street from the Court House to Kingold Blvd.”

4. FY 2006-7 Budget encumbrances & project budget ordinances—Mr. Clark introduced FY 2006-7 Budget encumbrances & project budget ordinances (copies hereby incorporated by reference and made a part of these minutes). Encumbrances include Street Signs-\$11,581.80 and Banners \$4132.60.

c. Public Works & Utilities Director: Proposed work schedule—Mr. Hill presented his proposal for a summer work schedule for Board discussion. He also

recommended a hiring freeze on the full time Utilities Maintenance Tech position.

9. Report of the Boards, Commissions, Committees and/or Taskforces: Commissioner Washington reported for the Neighborhood Affairs Committee (NAC) on the summer banners purchased by them. They would like approval to purchase additional 15 banners. This would lower the cost per banner significantly.

10. Unfinished Business and General Orders: N/A

11. New Business:

Mayor Davis requested that the Board move the Closed Session to this point in the meeting. The Board consented. Motion was made by Commissioner Washington, seconded by Commissioner Burruss and carried unanimously to move to closed session pursuant to NCGS 143-318.11(6).

Motion was made by Commissioner Thomas, seconded by Commissioner Shackelford and carried unanimously to return to open session.

a. Consider adoption of Customer Fees and Rates effective July 1, 2007—Motion was made by Commissioner Washington, seconded by Commissioner Edwards and carried unanimously to adopt 2007 Customer Fees and Rates (copy hereby incorporated by reference and made a part of these minutes) exclusive of water and sewer rates and board package fees. The Board discussed the Meeting Packet Fee—Motion was made by Commissioner Thomas, seconded by Commissioner Washington and carried unanimously to strike the Meeting Packet Fee from the Fee Schedule. Commissioner Thomas requested that the Board discuss water and sewer rates. She stated that high-end users were bearing the brunt of the increase in rates. The meeting stood at rest until the Mayor could prepare water/sewer rate examples (copy hereby incorporated by reference and made a part of these minutes). After reviewing the examples, motion was made by Commissioner Washington, seconded by Commissioner Shackelford and carried 4 to 1 to adopt the water and sewer rates as prepared. Commissioner Thomas voted no. Commissioners Burruss, Edwards, Shackelford, and Washington voted aye

b. Consider adoption of Fiscal Year 2007-2008 Snow Hill Budget—Motion was made by Commissioner Burruss, seconded by Commissioner Washington and carried unanimously to adopt the Fiscal Year 2007-2008 Snow Hill Budget.

c. Consider approving McDavid Associates, Inc. for Engineering & Inspections Services for paving of Edward's Circle as part of the 2004 CDBG (L-1) Neighborhood Revitalization Project—Motion was made by Commissioner

Burruss, seconded by Commissioner Washington to approve McDavid Associates, Inc. for Engineering & Inspections Services for paving of Edward's Circle as part of the 2004 CDBG (L-1) Neighborhood Revitalization Project.

d. Consider authorizing a public hearing to with regard to amending the 2004 C-1 Project for acquisition of the Price property—Motion was made by Commissioner Washington, seconded by Commissioner Shackelford and carried unanimously to authorize a public hearing on July 25, 2007 at 9:00 am with regard to amending the 2004 C-1 Project for acquisition of the Price property.

e. Consider FY 2006-7 Budget encumbrances & project budget ordinances—Motion was made by Commissioner Washington, seconded by Commissioner Shackelford and carried unanimously to approve FY 2006-7 Budget encumbrances & project budget ordinances (copies hereby incorporated by reference and made a part of these minutes). Encumbrances include Street Signs, Banners and the Skate Board Park.

f. Consider authorization of the purchase of 15 additional banners—Motion was made by Commissioner Washington, seconded by Commissioner Burruss and carried unanimously to authorize the purchase of 15 additional banners.

g. Consider authorizing Neighborhood Affairs Committee to request the waiver of landfill fees from the County of Greene for the Town Clean Up Day—Motion was made by Commissioner Thomas, seconded by Commissioner Washington and carried unanimously to authorize Neighborhood Affairs Committee to request the waiver of landfill fees from the County of Greene for the Town Clean Up Day.

h. Consider PWD Hill's request for summer work hours—Tabled by consent of the Board.

i. Consider PWD Hill's request to impose a hiring freeze on the full time Utilities Maintenance Tech position—Motion was made by Commissioner Washington, seconded by Commissioner Shackelford and carried unanimously to impose a hiring freeze on the full time Utilities Maintenance Tech position.

j. Consider a closed session to discuss a personnel matter pursuant to NCGS 143-318.11(6)—moved to the beginning of New Business by consent of the Board.

12. Announcements and Public Comments—there were none

13. Adjournment—Motion was made by Commissioner Thomas, seconded by Commissioner Shackelford and carried unanimously to adjourn this session.