

## **MINUTES**

### **Snow Hill Board of Commissioners Regular Meeting**

**Wednesday, July 25, 2007—9:00 a.m.**

### **Snow Hill Town Hall**

**201 North Greene Street, North Carolina 28580**

The Snow Hill Board of Commissioners regular meeting convened at 9:00 am on Wednesday, July 25, 2007, in the Snow Hill Town Hall with the following members present: Mayor Don Davis; Commissioners Percy Edwards, Phyllis Burruss, Geraldine Shackelford, and Lorraine Washington; Community Development Block Grant Administrator Michael Barnett; Town Clerk-Finance Officer Mauren Baker; Public Works and Utilities Director Dana Hill; and Town Administrator Bob Clark.

1. Call to Order—Mayor Davis sounded the gavel and called the meeting to order.
2. Prayer—Commissioner Edwards offered prayer.
3. Pledge of Allegiance—the pledge was recited.
4. Roll Call—All members were present except for Commissioner Thomas. Commissioner Thomas communicated that her family would be on vacation all week. Mayor Davis declared a quorum for this meeting. The Board consented to excuse Commissioner Thomas' absence.
5. Consider Approving Meeting Agenda—Motion was made by Commissioner Shackelford, seconded by Commissioner Edwards and carried unanimously to approve the agenda as drafted.
6. Consider Approving Meeting Minutes—The Board consented to table the July 9, 2007 meeting minutes.
7. Public Hearing: 2004 C-1 CDBG Project Amendment—Motion was made by Commissioner Washington, seconded by Commissioner Edwards and carried unanimously to open a public hearing to hear public comment on the consideration of amending the 2004 C-1 CDBG Project for clearance and acquisition of the Price property.

Mayor Davis asked three times for public comment on the consideration of amending the 2004 C-1 CDBG Project for clearance and acquisition of the Price property from anyone present. There were no comments.

Motion was made by Commissioner Shackelford, seconded by Commissioner Washington and carried unanimously to close the Public Hearing.

#### 8. Report of Officers:

a. Mayor—Mayor Davis reported on the status of the Back-to-School Festival scheduled for August 18, 2007 and Mr. Carraway's request for an adjustment on his gravesite lot fee. The Board consented to receive this report.

b. Town Administrator—Mr. Clark announced that Snow Hill would not receive a 2008 Urban Forestry Tree Grant. He also reported that the County of Greene submitted a lease agreement on their portion of the office building located at 110 First Street. Mr. Clark stated that the lease increased the office space based on the County of Greene acquiring space leased to Greene Lamp. Mayor Davis asked if there was a similar lease agreement from Greene Lamp. Mr. Clark stated that it was in the process of being drafted. Mayor Davis asked if it was without objection for both leases to be brought back together at a later date. There was no objection. Mr. Clark recommended approval of a resolution in support of the Contentnea Creek Water Management Project submitted by the County of Greene (creek snagging). The Board consented to receive this report.

c. Public Works & Utilities Director—Mr. Hill reported that the special clean-up held the week of July 9, 2007 was a tremendous success. He stated that over 54K pounds of debris was carried to the landfill. Mayor Davis stated that the Department of Public Works and Neighborhood Affairs Committee is to be commended for their efforts. He also asked if it was without objection to forward to letter of appreciation to the County of Greene for waiving the landfill fees. The Board consented to forward a letter of appreciation to the County for their support of waiving the landfill fees and to receive this report.

9. Report of the Boards, Commissions, Committees and/or Taskforces: Mr. Clark reported that the Recreation Commission met and discussed support of the Back-to-School Festival. He stated that the Commission voted to recommend appropriations in the amount of \$1,000 for inflatable bouncers in support of the Festival. The Board consented to receiving this report.

#### 10. Unfinished Business and General Orders:

a. June 27, 2007 regular meeting minutes—The Board consented to table these meeting minutes.

b. Consider a resolution in support of the Contentnea Creek Water Management Project by Greene County (creek snagging)-- Motion was made by Commissioner Washington, seconded by Commissioner Shackelford and carried unanimously to

approve a resolution in support of the Contentnea Creek Water Management Project.

11. New Business:

a. Consider amending the 2004 C-1 CDBG Project to clear and possibly acquire the Price property-- Motion was made by Commissioner Washington, seconded by Commissioner Edwards and carried unanimously to amend the 2004 C-1 CDBG Project application to clear and possibly acquire the Price property.

b. Consider Carraway' grave site lot fee adjustment-- Motion was made by Commissioner Washington, seconded by Commissioner Shackelford and carried unanimously to reject Mr. Carraway's request for an adjustment on his grave site lot fee.

c. Consider an internal adjustment to the Recreation Budget in support of the Back-to-School Festival-- Motion was made by Commissioner Burruss, seconded by Commissioner Shackelford and carried unanimously to support the \$1,000 appropriations as recommended by the Recreation Commission in support of inflatable bouncers for the Back-to-School Festival.

12. Announcements and Public Comments—A letter was presented from Jill Whitson, chair of the Snow Hill Historic Preservation Commission, with regard to supporting upgrades to the Laney Wood house. Mayor Davis asked the Board if they wanted to render a vote of confidence. Motion was made by Commissioner Washington, seconded by Commissioner Shackelford and carried unanimously to offer a vote of confidence to the Laney Wood house project.

13. Adjournment—Motion was made by Commissioner Burruss, seconded by Commissioner Shackelford and carried unanimously to adjourn this session.