

MINUTES
Snow Hill Board of Commissioners Regular Meeting
Wednesday, November 29, 2006—9:00 a.m.
Snow Hill Town Hall
201 North Greene Street, North Carolina 28580

The Snow Hill Board of Commissioners regular meeting convened at 9:00 am on Wednesday, November 29, 2006 in the Snow Hill Town Hall with the following present: Mayor Don Davis; Commissioners Phyllis Burruss, Geraldine Shackelford, Allison Thomas and Lorraine Washington; Town Clerk Mauren Baker; Town Administrator

Bob Clark.

1. Call to Order—Mayor Davis sounded the gavel and called the meeting to order.

2. Prayer—Mayor Davis offered prayer.

3. Pledge of Allegiance—The pledge was recited.

4. Roll Call—The Mayor announced that Commissioner Edwards was ill. By consent his absence was excused. A quorum was declared.

5. Consider Approving Meeting Agenda—Motion was made by Commissioner Washington, seconded by Commissioner Shackelford and carried unanimously to adopt the agenda as presented.

6. Consider Approving Meeting Minutes:

- a. October 25, 2006 Regular Meeting—**Motion was made by Commissioner Burruss, seconded by Commissioner Washington and carried unanimously to approve the minutes of October 25, 2006 with the correction to add the initial paragraph.**
- b. November 13, 2006 Regular Meeting—**Motion was made by Commissioner Washington, seconded by Commissioner Burruss and carried unanimously to approve the November 13, 2006 minutes with the following corrections: 1) reformat; 2) change Item 10 (e) to read “...communities and Greene”; 3) add to Item 10(l) “...NCGS 143-318.11(6); 4) in Item 11(a) use members in place of “three gentlemen”.**

- c. November 27, 2006 Special Meeting—**Motion was made by Commissioner Burruss, seconded by commissioner Shackelford and carried unanimously to approve the minutes of November 27, 2006 with the following corrections: 1) add initial paragraph; 2) Item 3 add “...NCGS 143-318.11(6)”;** 3) spell negative vote “noe”; 4) reformat.

7. Report of Officers:

a. Mayor—The Mayor’s report was received by consent of the Board.

1. Holiday Extravaganza will be held December 1, 2006 at 6:00 pm in downtown Snow Hill
2. Christmas Parade (December 2, 2006 at 2:00 pm starting at Snow Hill Primary School)
3. Snow Hill Volunteer Fire Department Banquet (December 2, 2006 at 6:30 pm at the Snow Hill Fire Department)
4. Snow Hill Employees’ Holiday Luncheon (December 22, 2006 at noon place TBA)
5. **By consent the Board amended the Agenda by adding Item 5—**Retirement celebration for Mike Price to be held shortly.

d. Town Administrator—Report received by consent of the Board.

1. Recreation survey results—Mr. Clark supplied the Board with a copy of the results of the Recreation Survey to be included in the PARTF Grant Application for the Community Center Improvement Plans. A copy of the report is hereby incorporated by reference and made a part of these minutes.
2. Recommend that the Snow Hill Board of Commissioner set a public hearing for December 11, 2006 at 7:30 or soon thereafter to hear a presentation on plans for the Community Center enhancement project and to receive public comments
3. TIP meeting at GC Museum at 2:00 pm

c. Town Clerk/Finance Officer: Report was received by consent of the Board.

- The Finance Officer explained the need for budget ordinances
- for the following three items and recommended that the Board take
- affirmative action to pass these 3 ordinances.

- 1. Consider project budget ordinance for the water line mapping project.
 2. Consider project budget ordinance for the Rural Center Reuse Grant
- 3. Consider a project budget ordinance for the 2007 Urban Forestry Tree

Grant.

1. Certification and recommendation for the Snow Hill Board of
 - Commissioners to set a public hearing December 27, 2006 at 9:00 am or soon thereafter regarding Greene County's petition to voluntarily annex the Paxxar properties. The Town Clerk presented a Certificate of Sufficiency for the Paxxar properties and recommended that the Board set a Public Hearing on the voluntary annexation of these properties.

8. Report of the Boards, Commissions, Committees and/or Taskforces: N/A

9. Unfinished Business and General Orders: N/A

By consent the Board modified the Agenda to move Items 10 (b,c,d) to Item 9

- **(a,b,c):**
- - a. Consider project budget ordinance for the water line mapping project—**Motion was made by Commissioner Washington, seconded by Commissioner Burruss and carried unanimously to adopt a project budget ordinance for the water line mapping project (copy hereby incorporated by reference and made a part of these minutes).**
 - b. Consider project budget ordinance for the Rural Center Reuse Grant (Tide Tamer and Worth Products)—**Motion was made by Commissioner Burruss, seconded by Commissioner Shackelford and carried unanimously to adopt project budget ordinance for the Rural Center Reuse Grant (Tide Tamer and Worth Products (copy hereby incorporated by reference and made a part of these minutes).**
 - b. Consider a project budget ordinance for the 2007 Urban Forestry Tree Grant--**Motion was made by Commissioner Shackelford, seconded by**

- **Commissioner Burruss Motion and carried unanimously to adopt a project budget ordinance for the 2007 Urban Forestry Tree Grant (copy hereby incorporated by reference and made a part of these minutes).**

10. New Business:

a. Recommend that the Snow Hill Board of Commissioner set a public hearing for December 11, 2006 at 7:30 or soon thereafter to hear a presentation on plans for the Community Center enhancement project and to receive public comments—Motion was made by Commissioner Washington, seconded by Commissioner Shackelford and carried unanimously to set a public hearing for December 11, 2006 at 7:30 or soon thereafter to hear a presentation on plans for the Community Center enhancement project and to receive public comments.

- a. Set public hearing December 27, 2006 at 9:00 am or soon thereafter regarding
 - to consider Greene County’s petition to voluntarily annex the former Paxar
 - properties—**Motion was made by Commissioner Washington, seconded by**
 - **Commissioner Shackelford and carried unanimously to set a public**
 - **hearing December 27, 2006 at 9:00 am or soon thereafter regarding to**
 - **consider Greene County’s petition to voluntarily annex the former Paxar**
 - **properties.**

11. Program: N/A

12. Announcements and Public Comments—November 29 is Commissioner Washington’s Birthday. The Board sang “Happy Birthday”. Scott Sutton held a hearing on the Edwards Property on Hart and Welch Streets that belongs to Thomas and Alexine McCollum. There was no one present. The Town will continue the condemnation process.

13. Adjournment—Motion was made by Commissioner Thomas, seconded by Commissioner Shackleford and carried unanimously to adjourn this meeting.