

March 13, 2006

MINUTES

Snow Hill Board of Commissioners Regular Meeting

Monday, March 13, 2006–7:00 pm

Snow Hill Town Hall

201 North Greene Street, North Carolina 28580

The Snow Hill Board of Commissioners regular meeting convened at 7:00 pm on Monday March 13, 2006 in the Snow Hill Town Hall with the following present: Mayor Don Davis; Commissioners Phyllis Burruss, Percy Edwards, Geraldine Shackelford, Allison Thomas, and Lorraine Washington; Town Clerk-Finance Officer Mauren Baker; Town Administrator Bob Clark. Others present signed a roll sheet hereby incorporated by reference and made a part of these minutes.

1. Call to Order—Mayor Davis sounded the gavel and called the meeting to order.
2. Prayer—Commissioner Percy Edwards offered prayer.
3. Pledge of Allegiance—The Pledge of Allegiance was recited.
4. Roll Call—All members were present and a quorum was established. Mr. Jim Cauley was not in attendance.
5. Consider Approving Meeting Agenda—Motion was made by Commissioner Washington, seconded by Commissioner Edwards and carried unanimously to adopt the Agenda as presented.
6. Consider Approving Meeting Minutes—Motion was made by Commissioner Burruss, seconded by Commissioner Shackelford and carried unanimously to approve the March 1, 2006 regular meeting minutes as drafted.
7. Report of Officers:
 - a. Mayor—The Mayor presented a memo to members assigning upcoming agenda items for committee meetings. The Memo is hereby incorporated by reference and made a part of these minutes.
 - b. Town Administrator—Mr. Clark's report was received by consent.
 1. Eastern Carolina Council vacancy on the executive committee—Mr. Clark presented more information from the Eastern Carolina Council on this position.
 2. Discuss rescheduling board retreat—Mr. Clark requested that the Board members decide on a date for this retreat before they leave the Town Hall this evening.
 3. Snow Hill awarded \$100K from the North Carolina Rural Economic Development Center for Building Reuse Program—A special presentation will be held Wednesday, March 15, 2006 at 12

noon at the Greene County Museum for the Town of Snow Hill to receive this award. The Board was cordially invited to attend as were other grant participants.

4. Communication from North Carolina Center Rural Center—Snow Hill's application was not selected as a 2006 Small Towns Economic Prosperity Demonstration site by the North Carolina Rural Center. Mr. Art Jackson and the Rural Center Staff will offer technical support for those towns that will continue their application plan. Many of those chosen were in Tier I counties. Mayor Davis commended Commissioner Thomas for work well done.

5. Reminder of budget request from committees—Mr. Clark reminded the committee liaisons to present their budget requests for FY2006-07 soon, as it is time to begin budget preparation.

6. "Around-the-Town" Report—Mr. Clark highlighted the winter period report for the Board. The spring report will focus on residential projects. This report is hereby incorporated by reference and made a part of these minutes.

7. Mr. Clark added 2 items to his report—a) He noted that there was a report stating that the trees and debris from the gulf coast were being ground into mulch and shipped north for sale. The mulch contains a destructive termite for which there is no insecticide; b) The annual cemetery notice for removing Christmas and other paraphernalia from the cemetery for the spring cleanup was presented to the Board as a matter of information. The notice is hereby incorporated by reference and made a part of these minutes.

8. Reports of Boards, Commissions, Committees and/or Taskforce: N/A

9. Unfinished Business and General Orders: N/A

10. New Business:

a. Consider Town of Snow Hill appointment to the Eastern Carolina Council Executive Committee—Mayor Davis opened the floor for nominations to the ECC. Commissioner Edwards nominated Commissioner Burruss. As there were no other nominations, the nominations were closed and Commissioner Burruss was elected by acclamation.

b. Consider entering a closed session to discuss a personnel matter pursuant to NCGS 143-318.11(6)—Motion was made by Commissioner Edwards, seconded by Commissioner Burruss and carried unanimously to move to closed session. Motion was made by Commissioner Washington seconded by Commissioner Edwards and carried unanimously to return to open session.

A report from the closed session was read by the Mayor. It included a profile of Wanda Quinerly, who had made application for the position of Administrative Assistant (copy is hereby incorporated by reference and made a part of these minutes). He then asked the Board if there was a motion to be made. Motion was made by Commissioner Washington, seconded by Commissioner Burruss and carried unanimously to approve the hiring of Wanda A. Quinerly for the position of Administrative Assistant.

11. Program: N/A

12. Announcements and Public Comments—There were no comments or announcements.

13. Adjournment—Motion was made by Commissioner Shackleford, seconded by Commissioner Burruss and carried unanimously to adjourn this session of the Board.