

**January 9, 2006**

**MEETING MINUTES**

**Snow Hill Board of Commissioners**

**Monday, January 9, 2006, 7:00 pm**

**Snow Hill Town Hall**

**201 North Greene Street**

**Snow Hill, North Carolina 28580**

The Snow Hill Board of Commissioners regular meeting convened at 7:00 pm on Monday, January 9, 2006, in the Snow Hill Town Hall with the following present: Mayor Don Davis; Commissioners Phyllis Burruss, Percy Edwards, Allison Thomas; Town Clerk-Finance Officer Mauren Baker, Town Administrator Bob Clark, Interim Town Attorney Jim Cauley. Others present signed a roll sheet.

1. Call to Order—Mayor Davis sounded the gavel and called the meeting to order.
2. Prayer—Commissioner Percy Edwards offered prayer.
3. Pledge of Allegiance—The Pledge of Allegiance was recited.
4. Roll Call—A quorum was established via Roll Call. Commissioner Washington was excused by consent. Commissioner Shackelford called to say that she would be late.
5. Consider Approving Meeting Agenda—Motion was made by Commissioner Edwards, seconded by Commissioner Burruss, and carried unanimously to approve the January 9, 2006 agenda as amended to strike Item 7-c, Town Audit.
5. Approve Meeting Minutes: December 28, 2005 Regular Meeting—Minutes of the December 28, 2005 were tabled at the request of Mayor Davis by consent of the Board.
7. Report of Officers:
  - a. Mayor:
    1. Introduction of proposed times and dates for 2006 regular monthly meetings of the Snow Hill Board of Commissioners. Copy hereby incorporated by reference and made a part of these minutes.
    2. Introduction of proposed commissioner committee assignments (see Attachment Comparative Plans for Organizing a Governing Body Composed of a Mayor and Five Board Members from the Institute of Government A. Three-committee system 2. Alternative Organization Plans b. Plan No. 2 and January 6, 2006 memorandum subject Proposed Committee Assignments. Copy hereby incorporated by reference and made a part of these minutes.)

3. Discussion of committee vacancies and recruitment (see Members of Snow Hill Boards and Committees. Copy hereby incorporated by reference and made a part of these minutes).

The Report of the Mayor was received by consent.

b. Town Administrator:

1. Recommendation of rescheduling a public hearing regarding taxicab franchises on January 25, 2006 at 9:30 am or soon thereafter

2. Recommendation of setting a January 25, 2006 public hearing regarding the North Carolina Rural Center Building Reuse application for the Highway 258 expansion of Tide Tamer Industries and Worth Product at 9:30 am or soon thereafter.

3. Recommendation of setting a January 25, 2006 public hearing regarding the North Carolina Rural Center Building Reuse application for conducting a feasibility study of the Paxar building at 9:30 am or soon thereafter.

4. Recommendation of setting a January 25, 2006 public hearing regarding the North Carolina Parks and Recreation Trust Fund application for the Community Center enhancement project at 9:30 am or soon thereafter, as the application requires a public meeting.

5. Presentation of a communication from the Greene Community Improvement Association requesting \$15K of local funds to be used as a match for the North Carolina Parks and Recreation Trust Fund Community Center enhancement project. Mr. Clark said that the \$15K could be budgeted over a two-to-three year period. He stated that a letter was sent to local churches requesting funding and letters of support. A copy of the communication requesting the \$15K is hereby incorporated by reference and made a part of these minutes.

The report of the Town Administrator was received by consent of the Board.

c. Auditor: Fiscal Year 2004-2005 Audit Report—tabled at the request of Bob Clark.

d. Fire Chief: 2005 Fire Report is hereby incorporated by reference and made a part of these minutes. The Chief's Report was received by consent of the Board.

8. Reports of Boards, Commissions, Committees and/or Taskforce: Update on the MLK Commemorative Ceremony. Mayor Davis reported that the MLK, Jr. celebration will be held on January 16, 2006 at 11:00 am at the Greene County Middle School. The keynote speaker will be Mr. Steve Mozingo, Superintendent of Greene County Public Schools. This report was received by consent of the Board.

9. Unfinished Business and General Orders: Closed session to discuss personnel matter pursuant to NCGS 143-318.11(6). This item was moved by consent of the Board to be included with Item 10-j.

10. New Business:

- a. Consider authorizing the revenue collector to collect 2005 delinquent taxes using remedies in accordance with the North Carolina General Statute—Motion was made by Commissioner Edwards, seconded by Commissioner Thomas and carried unanimously to authorize the Revenue Collector to collect 2005 delinquent taxes using remedies in accordance with the North Carolina General Statutes.
- b. Consider approving times and dates of the proposed 2006 regular monthly meetings of the Snow Hill Board of Commissioners—Motion was made by Commissioner Thomas, seconded by Commissioner and carried unanimously to approve the attached schedule for meeting times and dates for the calendar year 2006.
- c. Consider adopting the proposed commissioner committee assignments—Motion was made by Commissioner Burruss, seconded by Commissioner Edwards and carried unanimously to adopt the attached commissioner committee assignments.
- d. Consider approving the recommendation of setting a January 25, 2006 public hearing regarding taxicab franchises at 9:30 am or soon thereafter—Approved by consent of the Board.
- e. Consider approving the recommendation of setting a January 25, 2006 public hearing regarding the North Carolina Rural Center Building Reuse application for the Highway 258 expansion of Tide Tamer Industries and Worth Product at 9:30 am or soon thereafter—Approved by consent of the Board.
- f. Consider approving the recommendation of setting a January 25, 2006 public hearing regarding the North Carolina Rural Center Building Reuse application for conducting a feasibility study of the Paxar Building at 9:30 am or soon thereafter—Approved by consent of the Board.
- g. Consider approving the recommendation of setting a January 25, 2006 public hearing regarding the North Carolina Parks and Recreation Trust Fund application for the Community Center enhancement project at 9:30 am or soon thereafter—Approved by consent of the Board.
- h. Consideration of request from the Greene Community Improvement Association for \$15K of local matching funds for the North Carolina Parks and Recreation Trust Fund Community Center enhancement project. Consideration tabled until January 25, 2006 meeting by consent of the Board.
- i. Discuss upcoming Board retreat—by consent the Board retreat will be held January 17, 2006, 8:00-1:00 at the Community Center, unless absent Commissioners Washington and Shackleford are unable to attend on that day.
- j. Consider entering a closed session to discuss a personnel matter pursuant to NCGS 143-318.11(6)—Motion was made by Commissioner Edwards, seconded by Commissioner Burruss and carried unanimously to move this meeting into closed session to discuss a personnel matter pursuant to NCGS 143-318.11(6). Motion was made by Commissioner Edwards, seconded by Commissioner Thomas and carried unanimously to return this meeting to open session.

11. Program: Report on National League of Cities Annual Conference was given by Commissioner Burruss. The conference was held in Charlotte, NC. The spring conference is always held in Washington, D. C. Commissioner Burruss represented the Town of Snow Hill at this meeting.

12. Announcements and Public Comments–Commissioner Shackelford did not arrive for the meeting.

13. Adjournment–Motion was made by Commissioner Edwards, seconded by Commissioner Burruss and carried unanimously to adjourn this session of the Town Board of Commissioners.