

MINUTES

Snow Hill Board of Commissioners Regular Meeting

Wednesday, August 30, 2006—9:30 a.m.

Snow Hill Town Hall

201 North Greene Street, North Carolina 28580

The Snow Hill Board of Commissioners regular meeting convened at 9:30 am on Wednesday, August 30, 2006 in the Snow Hill Town Hall with the following members present: Mayor Don Davis; Commissioners Phyllis Burruss, Percy Edwards, Geraldine Shackelford, Allison Thomas, Lorraine Washington; Town Clerk-Finance Officer Mauren Baker; Town Administrator Bob Clark, and Interim Town Attorney Jim Cauley.

1. Call to Order—Mayor Davis sounded the gavel to call the meeting to order.
2. Prayer—Commissioner Edwards offered prayer
3. Pledge of Allegiance—the Mayor led the Pledge of Allegiance
4. Roll Call—the Mayor announced that Commissioner Thomas would be late. A quorum was declared as all other members were present
5. Consider Approving Meeting Agenda—Motion was made by Commissioner Shackelford, seconded by Commissioner Burruss and carried unanimously to approve the Agenda as drafted
6. Consider Approving Meeting Minutes: August 14, 2006—by consent of the Board, approving the minutes was tabled until September 11, 2006
7. Report of Officers:
 - a. Mayor: The report of the Mayor was received by consent of the Board
 1. North Carolina League of Municipalities Annual Conference in October 2006—members were asked to contact the Town Clerk to make arrangements for this conference
 2. Presentation of certificates of appreciation/recognition—Mayor will present these to John Butts, Nancy Radford for their service to the Town; and to JoAnn Stevens as requested by the Rosenwald Foundation for her work with the young people of Snow Hill
 3. Appointments to Board of Adjustment and Neighborhood Affairs Committee—Francis Sugg’s term as alternate on the Board of Adjustment has expired. The

Mayor reported that 13 of the 15 new members of various committees and commissions attended the orientation presented by the Mayor and Bob Clark

4. Discuss other extraterritorial area appointments—the Mayor reported that the county did not take any action to replace Bobby Taylor as the ETJ Planning Board member at this time

5. Recommend adoption of the Annual Calendar of Town Governing Bodies—Mayor Davis presented the Annual Calendar for the Town Governing Bodies (a copy is hereby incorporated by reference and made a part of these minutes)

b. Town Clerk:

1. Recommendation for secretarial appointments to Town governing bodies—Clerk Baker presented her recommendations for secretarial appointments to Town governing bodies. A copy is hereby incorporated by reference and made a part of these minutes

2. Recommend authorizing Budget Amendment FY 2006-07-#001—The Finance Officer presented Budget Amendment #1 FY 2006-07 for Board authorization. A copy is hereby incorporated by reference and made a part of these minutes

3. Recommend the Board set a public hearing in regards to the voluntary annexation petition for the Tide Tamer property—the Clerk reported some irregularities in the annexation petition and asked that this item be tabled until September 11, 2006

4. Recommend the Board set a public hearing in regards to the voluntary annexation petition for the Worth Product property-- the Clerk reported some irregularities in the annexation petition and asked that this item be tabled until September 11, 2006

c. Town Administrator:

1. Introduction of a development reimbursement policy—Bob Clark presented this item to the Board for study to be considered at the September 11, 2006 meeting. A copy is hereby incorporated by reference and made a part of these minutes

2. Introduction of Utility Service Co., Inc, Water Tank Maintenance Contracts for Tanks #1 and #2—Bob Clark presented this item to the Board for study to be considered at the September 11, 2006 meeting. A copy is hereby incorporated by reference and made a part of these minutes

d. Planner: Around-the-Town Report—Mr. Clark asked that item be delayed for discussion during the work session. The Board consented

8. Report of the Boards, Commissions, Committees and/or Taskforces: N/A

9. Unfinished Business and General Orders: Work session scheduled from 10:15-11:30 am.—by consent this item was moved to after New Business

10. New Business:

a. Consider adopting the Annual Calendar for Town Governing Bodies—Motion was made by Commissioner Washington, seconded by Commissioner Edwards and carried unanimously to adopt the Annual Calendar for Town Governing Bodies as presented

b. Consider confirming secretarial appointments to Town governing bodies as recommended by the Town Clerk—Motion was made by Commissioner Thomas, seconded by Commissioner Shackelford and carried unanimously to confirm secretarial appointments to Town governing bodies as recommended by the Town Clerk

c. Consider approving Budget Amendment FY 2006-07-#001—Motion was made by Commissioner Washington, seconded by Commissioner Burruss and carried unanimously to approve Budget Amendment FY 2006-07-#001 as presented by the Finance Officer

d. Consider the recommendation from the Town Administrator to set a public hearing in regards to investigate the voluntary annexation petition for the Tide Tamer property—tabled by consent of the Board

e. Consider the recommendation from the Town Administrator to set a public hearing in regards to the voluntary annexation petition for the Worth Product property—tabled by consent of the Board

Mayor Davis asked that the Board consent to hearing the report of Chris Roberson, Greene County Economic Developer on the hotel situation. The Board consented. Mr. Roberson stated that at this time the possibility of a hotel in Snow Hill is slim. Research shows that the hotel would need 8,000 room nights to thrive. At this time the research can only provide 4,000 room nights. Mr. Robinson stated that we would not give up on this idea; we just needed to help find 4,000 more room nights

Commissioner Thomas left the meeting at 10:25 am. Town Attorney Jim Cauley was excused at 10:30 am.

f. Consider entering a closed session to discuss a personnel matter pursuant to NCGS 143-318.11(6)—Motion was made by Commissioner Washington, seconded by Commissioner Edwards and carried unanimously to enter closed session to discuss p personnel matter pursuant to NCGS 143-318.11(6)

Motion was made by Commissioner Burruss seconded by Commissioner Shackleford and carried unanimously to return to open session

11. Program: Presentation on group homes development—Presentation was postponed

12. Announcements and Public Comments—there were none

13. Adjournment—Motion was made by Commissioner Burruss, seconded by Commissioner Shackleford and carried to adjourn the meeting and enter the Work Session as scheduled in Item 9 above