

September 12, 2005

MEETING MINUTES

Snow Hill Board of Commissioners

Monday

September 12, 2005—7:00 pm

Snow Hill Town Hall

201 North Greene Street

Snow Hill, North Carolina 28580

The Snow Hill Board of Commissioners regular meeting convened at 7:00 pm on Monday, September 12, 2005 in the Snow Hill Town Hall with the following present: Mayor Don Davis; Commissioners Phyllis Burruss, Percy Edwards, Allison Thomas, Lynn Lane and Lorraine Washington; Town Clerk Mauren N. Baker; Town Administrator Bob Clark. Others present signed a roll sheet.

Mayor Davis sounded the gavel and called the meeting to order. Commissioner Edwards offered prayer. The Pledge of Allegiance was recited. A quorum was established via roll call. The entire board was present.

Motion was made by Commissioner Edwards, seconded by Commissioner Burruss and carried unanimously to approve the September 12, 2005 agenda as drafted.

Motion was made by Commissioner Edwards, seconded by Commissioner Washington and carried unanimously to approve the August 31, 2005 meeting minutes as corrected by changing the date in line number 2 from August 25, 2005 to August 31, 2005.

Town Administrator Bob Clark reported the following:

a. Update on Urgent Repair Program—this program should be completed by October 31, 2005. Mr. Clark reported that Lisa Lancaster was leaving CMR Services, Inc. at the end of September. She will continue with our program until the program is complete.

b. Staff positions notifications—The part-time temporary positions open with the Department of Public Works have been advertised in The Standard Laconic. Interviews are being organized. The town economic developer position is still open and continues to be advertised on the listserve for economic development. The open administrative assistant position will be advertised two times in The Standard Laconic.

c. The town is prepared for Hurricane Ophelia.

Motion was made by Commissioner Washington, seconded by Commissioner Burruss and carried unanimously to release 2005 taxes in the amount of \$62.82 for Harrison Company doing business as Napa Auto Center.

The program was a power point presentation on the status of the Snow Hill Board of Commissioners 2005 strategic objectives given by Bob Clark (herein incorporated by reference and made a part of these minutes).

There were no public comments or announcements. Motion was made by Commissioner Washington, seconded by Commissioner Thomas and carried unanimously to adjourn this session of the Snow Hill Board of Commissioners.