

August 31, 2005

MEETING MINUTES

Snow Hill Board of Commissioners

Wednesday, August 31, 2005-9:30 am

Snow Hill Town Hall

201 North Greene Street

Snow Hill, North Carolina 28580

The Snow Hill Board of Commissioners regular meeting convened at 9:30 am on Wednesday, August 31, 2004 in the Snow Hill Town Hall with the following present: Mayor Don Davis; Commissioners Phyllis Burruss, Percy Edwards, Lyn Lane, Allison Thomas, and Lorraine Washington; Town Clerk Mauren Baker; Town Administrator Bob Clark; Interim Town Attorney Jim Cauley. Brenda Chamberlain of The Standard Laconic was also present.

Mayor Davis sounded the gavel and called the meeting to order. Commissioner Percy Edwards offered prayer. The Pledge of Allegiance was recited. A quorum was established via roll call. All members were present.

Motion was made by Commissioner Washington, seconded by Commissioner Burruss, and carried unanimously to approve the agenda of the August 31, 2005 meeting as drafted.

Motion was made by Commissioner Edwards, seconded by Commissioner Burruss and carried unanimously to approve the minutes of August 8, 2005.

The report of Town Administrator Bob Clark included:

- a. A proposed budget amendment for \$23,000 (the amount received from insurance coverage) to be received and appropriated for purposes of replacing the public works warehouse shelter damaged from a wind storm in March 2005.
- b. A recommendation to waive permit fees for the Greene County Parks and Recreation Paxar site and subdivision project in the amount of \$340.00.
- c. September 6, 2005 is scheduled to open bids on six houses under the Urgent Repair Program.
- d. Snow Hill's application to the Department of Justice Office of Community Oriented Policing Services under the Universal Hire Program was not funded.
- e. Snow Hill Cemetery lane paving project is underway.
- f. Submit request to increase utility service late charge fee to the Public Works Committee for review and consideration. The board consented to send this request to the PWC (hereby incorporated by reference and made a part of these minutes).

g. Annual Conference of the North Carolina League of Municipalities is October 15-18, 2005 in Hickory, North Carolina. All commissioners are encouraged to attend.

h. The Town Administrator Clark and Mayor Davis will meet with Steven Hill of Hillco, Ltd. on Friday at 10:30 am to follow up on the discussion about water rates.

New Business:

a. Motion was made by Commissioner Washington seconded by Commissioner Thomas and carried unanimously to approve Budget Amendment #1 (hereby incorporated by reference and made a part of these minutes) for \$23,000 (the amount received from insurance coverage) to be received and appropriated for purposes of replacing the public works warehouse shelter destroyed by a windstorm in March 2005

b. Motion was made by Commissioner Edwards, seconded by Commissioner Thomas and carried unanimously to approve the recommendation of the Town Administrator to waive permit fees for the Greene County Parks and Recreation Paxar site and subdivision project in the amount of \$340.00.

c. The board consented to the following tax releases:

1. Property taxes for Mr. Timothy Allan Sugg in the amount of \$5.32 resulting from incorrect situs from the county of Greene;

2. Property value for Greenridge Ridge Racquet Club in the amount of \$4,070.00 (tax amount \$15.47) due to error made in listing business personal property.

3. Property value for Robert Taylor, Jr in the amount of \$2,940.00 (tax amount \$11.18) to correct land classification for .25 acres that is a cemetery.

At this point the mayor requested that the board receive the Greene County Community Foundation's (GCCF) presentation. By consent the board made the alteration to the agenda. Mr. Brad Parris and Mrs. Beth Moye educated the board on the function of GCCF and its mission to serve Greene County. The Foundation is planning a grand holiday celebration for the Friday evening before the Christmas Parade and would like for the town to participate.

Motion was made by Commissioner Burruss, seconded by Commissioner Edwards, and carried to move into closed session to discuss a personnel matter pursuant to NCGS 143-318.11(6).

Motion was made by Commissioner Thomas, seconded by Commissioner Burruss and carried unanimously to adjourn the closed session and return to open session.

The town administrator announced that Gary Christman was working on the parking lot adjacent to the Town Hall parking lot; also that Larry House and Baldwin Associates will soon be presenting an application for the property on Highway 13 between Hillview Subdivision and Sandalwood Apartments.

The mayor announced that he and the town administrator had submitted a grant application to America's Promise—The Alliance for Youth: 100 Best Communities for Young People. The announcement for award is the end of September. Mayor Davis announced that he and the first lady would be having a baby due April 14, 2006.

The board thanked Interim Town Attorney Jim Cauley and Rose Rand Attorneys, P.A. for tickets to the Kinston Indians Snow Hill Night ballgame.

Motion was made by Commissioner Washington, seconded by Commissioner Thomas, and carried unanimously to adjourn this session of the Snow Hill Board of Commissioners.