

**August 8, 2005**

**MEETING MINUTES**

**Snow Hill Board of Commissioners**

**Monday, August 8, 2005 — 7:00 pm**

**Snow Hill Town Hall**

**201 North Greene Street**

**Snow Hill, North Carolina 28580**

The Snow Hill Board of Commissioners regular meeting convened at 7:00 pm on Monday, August 8, 2005 in the Snow Hill Town Hall with the following present: Mayor Don Davis; Commissioners Phyllis Burruss, Percy Edwards, Lyn Lane, Allison Thomas, and Lorraine Washington; Town Clerk-Finance Officer Mauren Baker, Town Administrator Bob Clark, Town Attorney Jim Cauley. Others present signed a roll sheet.

Mayor Davis sounded the gavel and called the meeting to order. Commissioner Edwards offered prayer. The Pledge of Allegiance was recited. A quorum was established via roll call. The entire board was present.

Mayor Davis asked if there were any corrections or modifications to the agenda. Mayor Davis requested that the agenda be modified by adding 11.f consider closed session to discuss a personnel matter pursuant to NCGS 143-318.11 (b). Motion was made by Commissioner Washington, seconded by Commissioner Edwards and carried unanimously to adopt the agenda with the addition of item 11.f as stated.

Motion was made by Commissioner Edwards, seconded by Commissioner Burruss and carried unanimously to approve the minutes of the July 27, 2005 board meeting.

Public Hearings:

Motion was made by Commissioner Thomas, seconded by Commissioner Washington, and carried unanimously to open a public hearing to hear comment on a request to zone a recent satellite annexation of the property (Tract 4 on that map designated "Map for Record for W. Wilson Exum" dated February 28, 1983 and recorded in Plat Book 22, page 173, Greene County Registry) containing 12.83 acres, more or less, including right of way, as shown on that map entitled "Survey for Hampton Industries, Inc." prepared by Grant & Associates, P.A. and recorded in Plat Book 26, page 164, Greene County Registry, said property conveyed to Ham Produce Co., Incorporated by deed recorded April 22, 2004, Greene County Registry. The rear portion of the property (8.31 acres) to be zoned R-8 Residential; the highway frontage (3.48 acres) to be zoned H-C Highway Commercial. Mayor Davis called for comment from the public. There was no comment from the public. Motion was made by Commissioner Washington, seconded by Commissioner Burruss to close the public hearing.

Town Administrator Bob Clark reported the following:

- a. Snow Hill night with Kinston Indians tentatively rescheduled for August 27, 2005
- b. Reminder of the free Onslow Container Service sponsored document shredding (August 10, 2005 from 10:00-1:30 pm downtown)
- c. Timber clearing and trucks—There has been an inquiry from a timber company interested in cutting timber on a tract of land just outside the town limits where access is limited to a local town street. However log truck access to the site is restricted because there is a town ordinance limiting large trucks passing through town on other than designated truck routes.
- d. Update on amendment regarding limiting the parking vehicles in public right-of-ways—Mr. Clark and the Planning Board learned the NC Highway Patrol (NCHP) has jurisdiction and procedures to remove parked or abandoned vehicles in state right-of-ways. Therefore the Planning Board recommended referring complaints to the Highway Patrol in lieu of pursuing a local ordinance. Mr. Clark said the staff would refer cases to the NCHP and monitor the results.
- e. Recommendation for accepting a proposal submitted by McDavid Associates, Inc. (McDavid) for conducting a water system evaluation for the town and South Greene Water Corporation water systems. McDavid, The Wooten Company and Appian Consulting Engineers, Inc. submitted proposals that were evaluated by Mr. Clark, Public Works Director Mike Sutton, and Treatment Plan Operator, Dana Hill. The McDavid proposal was rated highest, Wooten second, and Appian third. Mr. Clark recommended that the board approve a contract with McDavid (hereby incorporated by reference and made a part of these minutes).
- f. Work is underway at the South Greene baseball field area.
- g. Meeting with Rosenwald Center for Cultural Enrichment, Inc. regarding the organizations interest in establishing an operations agreement with the town for use of the ball field the town recently leased from Lenoir Community College.—Mayor Davis and Mr. Clark met with Ms. JoAnn Stevens who was asked to compile a list of things that Rosenwald would like to request in such an operations agreement.
- h. Requesting audit opinion of patrol vehicles in the law enforcement contract—Mr. Clark stated he will ask Edward L. Barrow to provide an audit opinion regarding the town’s funding, the Sheriff’s assignment, and ultimate receipt of title and disposal of patrol vehicles.

Commissioner Lane reported that the American Legion would like for the town to provide one hundred chickens and a pig for the farewell dinner for the members of the Snow Hill National Guard that will be deployed to Iraq. By consent the board agreed to pay for the one hundred chickens and a pig for the affair.

Motion was made by Commissioner Washington, seconded by Commissioner Thomas and carried unanimously to approve the request to zone a recent satellite annexation of the property (Tract 4 on that map designated “Map for Record for W. Wilson Exum” dated February 28, 1983 and recorded in Plat Book 22, page 173, Greene County Registry) containing 12.83 acres, more or less, including right of way, as shown on that map entitled “Survey for Hampton Industries, Inc.” prepared by Grant & Associates, P.A. and recorded in Plat Book 26, page 164, Greene

County Registry, said property conveyed to Ham Produce Co., Incorporated by deed recorded April 22, 2004, Greene County Registry. The rear portion of the property (8.31 acres) to be zoned R-8 Residential; the highway frontage (3.48 acres) to be zoned H-C Highway Commercial.

By consent, the board delayed the moratorium on timbering in the Town limits for a legal opinion from the Town Attorney Jim Cauley.

Motion was made by Commissioner Edwards, seconded by Commissioner Burruss and carried unanimously to accept the proposal submitted by McDavid Associates, Inc., to conduct a water system evaluation for the town and South Greene Water Corporation water systems.

Motion was made by Commissioner Washington, seconded by Commissioner Edwards, and carried unanimously to release the ad valorem tax for John E. Leindecker in the amount of \$25.42 resulting from the wrong situs from the County of Greene (letter form Greene County Tax Administrator hereby incorporated by reference and made a part of these minutes).

Mr. Al Hamm addressed the board concerning his high water bill and the current rate schedule that favors low end users. He requested that the board reconsider the rate schedule and adjust it to a more equitable schedule for those using more water. Mayor Davis outlined a number of factors that led to the rate change and how the new rate structure more fairly charged those using more water and sewer than the previous descending rate structure that caused those using less water to subsidize the bigger users. Among the factors the board considered in setting the rate were the revenues lost by the closing of Goshen Rubber and Paxar, the lack of any fund balance in the sewer fund, and the high costs for retiring the debt on the sewer treatment plant. The added unfunded mandate requiring the town to buy water (alternative supply) from the City of Greenville also caused the increases. Mr. Hamm said he could see where the town was in a difficult situation to pay for everything but he just wanted the board to take another look at spreading the burden to all users. Mayor Davis said he appreciated Mr. Hamm taking the time to address the board. The matter was taken under advisement.

Motion was made by Commissioner Washington, seconded by Commissioner Burruss and carried by a vote of four to one to move the meeting into closed session to discuss a personnel matter pursuant to NCGS 143-318.11 (b). Mayor Davis called roll. Commissioners Burruss, Edwards, Lane and Washington voted yea; Commissioner Thomas voted no.

Motion was made by Commissioner Washington, seconded by Commissioner Burruss and carried unanimously to return to open session.

Motion was made by Commissioner Edwards, seconded by Commissioner Burruss and carried unanimously to amend the Personnel Policy Article III, Section 7. Merit Pay as hereby incorporated by reference and made a part of these minutes.

Motion was made by Commissioner Edwards, seconded by Commissioner Burruss and carried unanimously to adjourn this session of the town board.