

**July 27, 2005**

**MEETING MINUTES**

**Snow Hill Board of Commissioners**

**Wednesday, July 27, 2005-9:30 am**

**Snow Hill Town Hall**

**201 North Greene Street**

**Snow Hill, North Carolina 28580**

The Snow Hill Board of Commissioners regular meeting convened at 9:30 am on Wednesday, July 27, 2005 in the Snow Hill Town Hall with the following present: Mayor Don Davis; Commissioners Phyllis Burruss, Percy Edwards, Lynn Lane, Allison Thomas and Lorraine Washington; Mauren Baker, town clerk; Bob Clark, town administrator; Jim Cauley, interim town attorney.

Mayor Davis sounded the gavel and called the meeting to order. Commissioner Edwards offered prayer. The Pledge of Allegiance was recited. A quorum was established via roll call.

The board consented to appoint Mary Williams, senior customer service representative, as secretary for the meeting.

Mayor Davis asked if there were any corrections or modifications to the agenda. Motion was made by Commissioner Washington, seconded by Commissioner Edwards and carried unanimously to approve the agenda.

Motion was made by Commissioner Edwards, seconded by Commissioner Burrus and carried unanimously to approve the meeting minutes of June 29, 2005.

Motion was made by Commissioner Washington, seconded by Commissioner Edwards and carried unanimously to approve the meeting minutes of July 11, 2005.

Report of the Town Administrator.

1. Snow Hill night with the Kinston Indians has been rescheduled tentatively for August 26, 2005
2. Onslow Container Service is sponsoring a free document shredding day on August 10, 2005
3. Street mileage increased nearly 10 miles as reflected on Powell Bill map
4. Tree removal/maintenance underway in accordance with tree inventory
5. Housing Finance Agency Urgent Repair Program monitoring visit was conducted on July 20 with Lisa Lancaster and Bob Clark attending. A letter from HFA is expected indicating the Town is in compliance with the program. All activities are to be finished by October 31, 2005.
6. Animal control ordinance amendments needed to insure that town ordinance reflects recent changes to county ordinance—forthcoming
7. Consider making effort to recruit for vacant positions on town boards and committees

New Business.

Motion was made by Commissioner Washington, seconded by Commissioner Thomas, and carried unanimously to post engineering services retainer contract and review request for proposals

Motion was made by Commissioner Washington, seconded by Commissioner Edwards and carried unanimously to increase law enforcement contract from budgeted amount of \$184,775 to \$187,685

Mayor Davis asked members if there were any conflict of interest among any members in regards to the Community Development Block Grant program. All members indicated that there were no conflicts of interest.

Motion was made by Commissioner Washington, seconded by Commissioner Burruss and carried unanimously to approve a resolution (see attachment) awarding bids on five houses.

Motion made by Commissioner Edwards, seconded by Commissioner Burrus and carried unanimously to approve a second resolution (see attachment) for four additional houses.

Motion was made by Commissioner Edwards, seconded by Commissioner Washington and carried unanimously to approve a 10-year lease agreement between the town of Snow Hill and Lenoir Community College for a tract of land known as the South Greene baseball field area.

Comments and Public Announcements.

The town administrator said the agenda needed correcting. He stated that item 10.(c) should be nine houses instead of eight. Mayor Davis asked for the change to be reflected.

Commissioner Lane announced that the Snow Hill National Guard unit would be deploying to Iraq in August 2005. He also mentioned that the American Legion was sponsoring a dinner for the guardsmen and their families. Commissioner Lane suggested that the town help support this effort if other members agreed.

Mayor Davis suggested for the board to support this effort. He recommended that the board allow Commissioner Lane to meet with the American Legion and negotiate the details of support authorizing appropriations up to \$1,000. Commissioner Thomas stated that she believed the town should require any appropriations provided go towards supporting local businesses (in the county). Mayor Davis stated that he met earlier with the American Legion. He said that plans were underway, but did not know if their plans included using any businesses outside of the county. Mayor Davis suggested encouraging as much support as possible for using local businesses, but not place stipulations on exclusively using local businesses.

After discussion, a motion was made by Commissioner Washington to allow Commissioner Lane to meet with the American Legion and negotiate assistance in support of a dinner for the members and family members of the Snow Hill National Guard unit up to \$1,000.00.

Commissioner Lane expressed concern with placing a dollar amount in the motion.

Commissioner Washington withdrew her motion.

The board consented to authorize Commissioner Lane speak with the American Legion regarding this activity and report back to the board at the next meeting.

The board consented to authorize the mayor, town administrator and public works committee chair to meet with Hillco.

Motion was made by Commissioner Washington, seconded by Commissioner Lane and carried unanimously to adjourn.