

February 23, 2005

MEETING MINUTES

Snow Hill Board of Commissioners

Wednesday, February 23, 2005-9:30 am

Snow Hill Town Hall

201 North Greene Street

Snow Hill, North Carolina 28580

The Snow Hill Board of Commissioners regular meeting convened at 9:30 am on Wednesday, February 23, 2005 in the Snow Hill Town Hall with the following present: Mayor Don Davis; Commissioners Phyllis Burruss, Percy Edwards, Lynn Lane, Allison Thomas, and Lorraine Washington; Mauren N. Baker, town clerk; Bob Clark, interim town planner; Jim Cauley, interim town attorney.

Mayor Davis sounded the gavel and called the meeting to order. Commissioner Edwards offered prayer. The Pledge of Allegiance was recited. A quorum was established via roll call.

Mayor Davis asked if there were any corrections or modifications to the agenda. Motion was made by Commissioner Washington, seconded by Commissioner Edwards, and carried unanimously to approve the agenda for February 23, 2005 meeting by modifying item 8-A, "Present Resolution to establish Development Commission;" 8-B—"Hear the Report of the Steering Committee (Strategic Growth Plan);" 8-C—"The Interim Town Planner's Report."

Motion was made by Commissioner Edwards, seconded by Commissioner Burruss, and carried unanimously to approve the minutes of January 26, 2005.

Motion was made by Commissioner Washington, seconded by Commissioner Edwards, and carried unanimously to approve the minutes of February 7, 2005.

The Report of the Mayor:

1. Town clerk has completed Introduction to Governmental Accounting.
2. NC Rural Center awarded Snow Hill \$40K grant for water system mapping.
3. NC DOT conducts \$60K project to extend the right turn lane from the Greenwood Shopping Center to NC 58
4. NC DOT will accept modification of existing sidewalk agreement (attached to these minutes)
5. NC Rural Water Association has completed a water rate study. Rate model will be sent to Public Works Committee for study and recommendation.
6. Arbor Day Celebration to be held in Raleigh on March 18, 2005 to honor all North Carolina Tree City USA Communities. Snow Hill will also receive the Tree City Growth Award.
7. The Town Board consented to hold interviews for the position of town administrator on Friday, March 11, 2005 in the mayor's office in closed session. Open session will convene at 7:30 am in the Town Hall.

Town Clerk Mauren Baker reported that the computer software conversion has begun as the first phase has been completed. Phase two is in process this week. The conversion appears to be going well at this point.

Mayor Davis called on Commissioner Thomas for the report on the Economic Development Commission. She presented a Resolution to create the Development Commission. Motion was made by Commissioner Thomas, seconded by Commissioner Edwards and carried unanimously to pass the Resolution to Establish the Snow Hill Development Commission. Commissioner Thomas asked that positions on the Commission be advertised.

Commissioner Thomas reported that the Snow Hill Steering Committee is continuing to work on the strategic growth plan and plans to provide the public an opportunity to participate in the future growth plan through a public forum to be offered on Tuesday, March 15, 2005 at 6:30 pm in the Greene County Museum. She requests that all Town boards and committees be present at this forum.

Mayor Davis called on Interim Town Planner Bob Clark. Mr. Clark presented a final plat for record for the Division of Property in three lots adjacent to Fairview Heights on Eastover Drive. The Town of Snow Hill Planning Board on February 8, 2005 recommended approval of the final plat subject to technical corrections and verification of septic tank approvals from the Greene County Health Department. Town sewer does not service this property. The Town Board of Commissioners approved this final plat for recordation by consent.

Mayor Davis presented a request to the board to consider making a request to the Division of Community Assistance to amend the 2003-04 CDBG local option by replacing the previous action with a request to use the local option monies to improve the Community Center (sponsored by the Greene County Improvement Association) located on West Harper Street for LMI residents served in the targeted neighborhood. Ms. Joann Artis Stevens immediately interrupted the meeting to protest the proposed action. Mayor Davis stated that she was out-of-order. The board consented to suspend the rules so that the board could engage in open dialogue with the citizens present. Mr. Albert Barron, Chairman of the NAACP, expressed the organization's support for the change of the local option money to be directed to the Community Center. Ms. Stevens continued to oppose the idea. The Rules of the meeting were resumed. Mayor Davis requested the support of the board in this endeavor. Once again the rules of the meeting were suspended by consent for public comment and dialogue with the board. The rules were resumed. Motion was made by Commissioner Thomas, seconded by Commissioner Washington, and carried unanimously to hold a public hearing on March 14, 2005, at 7:00 pm or as soon thereafter as reasonable to consider requesting that the Division of Community Assistance allow the amendment of the local option portion of the 2003-04 CDBG grant, so that the monies may be used for improvements for the Community Center.

Motion was made by Commissioner Washington, seconded by Commissioner Edwards, and carried unanimously to transfer payment of the \$4.00 per meter fee to Greene County.

Motion was made by Commissioner Washington, seconded by Commissioner Burruss, and carried unanimously to move to closed session to discuss a personal matter pursuant to NCGS 143-318.11(6).

Motion was made by Commissioner Burruss, seconded by Commissioner Edwards and carried unanimously to return to open session.

By consent, the Town Board set a public hearing for March 14, 2005 at 7:00 pm or as soon thereafter as reasonable to consider the economic incentive for the Miller Commercial Subdivision.

By consent the Town Board extended the request to consider the economic incentive for NWL Capacitors to the April 7, 2005 meeting of the Town Board.

Motion was made by Commissioner Thomas, seconded by Commissioner Burruss and carried unanimously to adjourn this session of the Town Board of Commissioners.