

AGENDA
Snow Hill Board of Commissioners Regular Meeting
Monday June 14, 2010—6:00 p.m.
Snow Hill Town Hall
201 North Greene Street, North Carolina 28580

- 1. Call to Order**
- 2. Prayer**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Consider Approving Meeting Agenda**
- 6. Consider Approving Meeting Minutes: May 26, 2010**
- 7. Budget Work Session**
- 8. Presentations**
 - a. *Regional Media Support Office- Gene Smith*
 - b. *Capacity Building CDBG – Bridges to Security Homes—Joann Stevens*
- 9. Report of Officers**
 - a. *Mayor: Jazz Festival- June 15th*
 - b. *Interim Town Administrator:*
 1. *Amended Agreement Regarding Community Center Project*
 2. *Agreement Regarding Cemetery Database*
 3. *Meeting Change from 23 June to 28 June*
 - c. *Town Clerk / Revenue Collector:*
 1. *Early Tax Discounts*
 2. *Correspondence from Employment Security Commission*
 3. *Insurance Quotes*
 - d. *Finance Officer:*
 1. *Correspondence to Local Government Commission*
 2. *Creation of Agency Fund for Jason Water Corporation Transactions*
- 10. Report of the Boards, Commissions, Committees and/or Taskforces:**

- a. *Snow Hill Development Commission*: The Snow Hill Regional Media Support Office R.M.S.O. and designation of Gene Smith as volunteer Coordinator
- b. *Finance and Administration Committee*: Report and Recommendations
 - 1. Law Enforcement Contract
 - 2. Animal Control Donation
 - 3. 110 SE First St. Lease Updates
 - 4. Cemetery Lawn Maintenance Agreement / Bid Award

11. Unfinished Business and General Orders:

- a. Consider Tax Collection Proposal
- b. Consider Animal Control Memorandum of Understanding

12. Public Comments

13. New Business:

- a. Consider establishment of the Snow Hill Regional Media Support Office R.M.S.O. and designation of Gene Smith as volunteer Coordinator
- b. Consider authorizing the signing of Community Center Agreement with NCDENR reflecting updated scope of work and deadline
- c. Consider entering into an Agreement with Trademark Media Group to create and host an electronic cemetery database
- d. Consider changing June 23rd meeting to June 28th to accommodate public hearing requirements for budget adoption.
- e. Consider eliminating early tax discount
- f. Consider authorizing the Finance Officer to create "Fund 71" Jason Water Corporation Agency Fund
- g. Consider authorizing Interim Administrator to donate animal control equipment to Greene County Health Department

14. Commissioner's Comments

15. Adjournment

Any person who has a disability requiring a reasonable accommodation to participate in this meeting, should contact the Town Hall, Monday through Friday, 9:00 a.m. to 5:00 p.m.; Town of Snow Hill, 201 North Greene Street, North Carolina 28580 within a reasonable time before the meeting. Requests for an interpreter require five (5) working days' advance notice. *(Current as of June 9, 2010 5:45 p.m.)*