

AGENDA
Snow Hill Board of Commissioners Regular Meeting
Wednesday January 27, 2010—7:00 p.m.
Snow Hill Town Hall
201 North Greene Street, North Carolina 28580

1. **Call to Order**

2. **Prayer**

3. **Pledge of Allegiance**

4. **Roll Call**

5. **Consider Approving Meeting Agenda**

6. **Consider Approving Meeting Minutes: January 11, 2010**

7. **Report of Officers:**

a. Mayor:

1. Recommendation Board of Commissioners Committee Assignments
2. Community Center fund raising campaign to complete playground & trails

b. Town Administrator:

1. Appointment to Eastern Carolina Regional Planning Organization
2. NCDOT scheduled re-paving US258
3. Report of Employees Core Competencies and eligibility for annual bonus
4. Georgia Mae Allen offer of property donation ½ undivided interest in tract located north of Kingold Blvd. between SE Second and SE Third Streets

5. Waste Reduction Partners Energy Assessment complete on town buildings
6. Media Cast now offers high speed internet service (acquired former Wavelength service in Greene County)

c. *Revenue Collector/Town Clerk:*

1. Status on collection of delinquent taxes
2. “Accurint” tax payer finder services
3. Town Council Calendar for 2010
4. Certification of Sufficiency—Non-Contiguous Annexation Petition by the SH Rural Fire Department and a Resolution Fixing Date of Public Hearing on Question of Annexation Pursuant to G.S. 160A-58
5. Release of 2009 Taxes parcel no. 08-00602 in the amount of \$27.97 regarding building donated by Robert G. Christman

d. *Finance Officer:*

1. February 8, 2010 scheduled presentation of FY 2008-9 Audit by Barrow, Parris & Davenport
2. Status of mid-year 2009-10 financial reporting and procedures review
3. Budget Ordinance Amendment No.5

e. *Public Works & Utilities Director:*

1. Renewable Fibers, LLC proposal for kenaf-based efficiencies testing at the Wastewater Treatment Plant
2. Required National Incident Management System Training for Officials

f. *Fire Chief:* Status of Fire Department Relocation and Fire Truck purchase

8. Report of the Boards, Commissions, Committees and/or Taskforces:

--Snow Hill Development Commission Report:

- a. Recommendation of David S. Emory’s application for Appointment to the Snow Hill Development Commission
- b. Recommendation to reappoint Allison Thomas as Snow Hill representative to the Greene County Economic Development Commission
- c. Resolution in support of \$75,000 Carolina Opportunities, Inc. Rural Business Enterprise Grant for a loan to Unifab, Inc.

9. Unfinished Business and General Orders:

10. New Business:

- a. Consider Board of Commissioners Committee Assignments: Public Safety, Public Works, and Finance & Administration and Volunteer Governing Bodies liaisons
- b. Consider Snow Hill's appointment as the Greene County municipal elected officials appointment to the Regional Planning Organization (RP0)
- c. Consider approval of Core Competencies Employee Annual Bonus
- d. Consider entering a 12 month subscription for "Accurint" tax payer finder services at \$130.00 per month
- e. Consider approving Town Council Calendar for 2010
- f. Consider a Resolution Fixing Date of Public Hearing on Question of Voluntary Non-Contiguous Annexation, Pursuant to G.S. 160A-58, of 6.57 acres, more or less, of Snow Hill Rural Fire Department property at 205 Carolina Dr.
- g. Release of 2009 Taxes parcel no. 08-00602 in the amount of \$27.97 on the building donated by Robert G. Christman
- h. Consider Budget Ordinance Amendment No.5
 - i. Consider appointment of David S. Emory to the Snow Hill Development Commission
 - j. Consider reappoint of Allison Thomas for a three-year term as Snow Hill representative to the Greene County Economic Development Commission
 - k. Consider a Resolution in support of \$75,000 Carolina Opportunities, Inc. Rural Business Enterprise Grant for a loan to Unifab, Inc.

11. Program: none

12. Announcements and Public Comments

13. Consider a closed session pursuant to NCGS 143-318.11(5, 6)

14. Adjournment

Any person who has a disability requiring a reasonable accommodation to participate in this meeting, should contact the Town Hall, Monday through Friday, 9:00 a.m. to 5:00 p.m.; Town of Snow Hill, 201 North Greene Street, North Carolina 28580 within a reasonable time before the meeting. Requests for an interpreter require five (5) working days' advance notice. *(Current as of January 26, 2010 at 2:00 p.m.)*