

**AGENDA**  
**Snow Hill Board of Commissioners Regular Meeting**  
**Monday January 11, 2010—7:00 p.m.**  
**Snow Hill Town Hall**  
**201 North Greene Street, North Carolina 28580**

- 1. Call to Order**
- 2. Prayer**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Consider Approving Meeting Agenda**
- 6. Special Order:**
  - a. Report of Town Clerk—Applications Received for Unexpired Term of Commissioner Dennis K. Liles
  - b. Open/Close Nominations for Unexpired Term of Commissioner Dennis K. Liles
  - c. Interviews/Q/A Nominees
  - d. Hold Election for the Appointment of Commissioner to the Unexpired Term of Dennis K. Liles
  - e. Declaration of Appointee and Oath of Office
  - f. Remarks of newly appointed Commissioner
- 7. Consider Approving Meeting Minutes: December 30, 2009**
- 8. Report of Officers:**
  - a. *Mayor:*           Remarks
  - b. *Town Administrator:*
    1. Review Board of Commissioners Committee Structure
    2. Annual Snow Hill appointment to East Carolina Council (ECC) General Membership Board
    3. Appointment to Eastern Carolina Regional Planning Organization
    4. Advertisement for appointments to volunteer Governing Bodies
    5. Report of Employees Core Competencies and eligibility for annual bonus

6. Modification of the lease of Gwendolyn Randolph property behind the “Corner” beautification site – for parking
- c. *Revenue Collector/Town Clerk:*
  1. Resignation Yandinell Burney, Recreation Commission Chairperson
  2. Authorization to collect delinquent 2009 taxes
  3. Discuss Town Council Calendar for 2010
- d. *Finance Officer:*
  1. Audit completion
  2. Recommend procedures engagement proposal - Barrow, Parris & Davenport, P.A.
  3. Budget Ordinance Amendment - PEG Channel

**9. Report of the Boards, Commissions, Committees and/or Taskforces:** Planning Board Report – off-street parking

**10. Unfinished Business and General Orders:**

**11. New Business:**

- a. Consider Snow Hill’s appointment to East Carolina Council (ECC) General Membership Board
- b. Consider approval of Core Competencies Employee Annual Bonus
- c. Consider approval of engagement proposal - Barrow, Parris & Davenport, P.A.
- d. Consider Authorizing the Town Clerk/Revenue Collector to collect delinquent 2009 taxes
- e. Consider engaging Barrow, Parris & Davenport, P.A. for services
- f. Consider Budget Ordinance Amendment - PEG Channel

**12. Program:** none

**13. Announcements and Public Comments**

**14. Adjournment**

Any person who has a disability requiring a reasonable accommodation to participate in this meeting, should contact the Town Hall, Monday through Friday, 9:00 a.m. to 5:00 p.m.; Town of Snow Hill, 201 North Greene Street, North Carolina 28580 within a reasonable time before the meeting. Requests for an interpreter require five (5) working days’ advance notice. *(Current as of January 8, 2010 at 5:00 p.m.)*