

AGENDA
Snow Hill Board of Commissioners Regular Meeting
Wednesday, May 26, 2010—7:00 p.m.
Snow Hill Town Hall
201 North Greene Street, North Carolina 28580

- 1. Call to Order**
- 2. Prayer**
- 3. Pledge of Allegiance**
- 4. Roll Call**
- 5. Consider Approving Meeting Agenda**
- 6. Consider Approving Meeting Minutes: May 10, 2010**
- 7. Public Hearing – Proposed Water / Sewer Rates**
- 8. Presentations**
 - a. *Michael Rhodes – Greene County Health Director – Animal Control Memorandum of Understanding*
- 9. Report of Officers**
 - a. *Mayor- Appointment of Interim Town Administrator*
 - c. *Finance Officer:*
 1. Proposed Audit Contract
 2. Draft Budget Worksheet
 - d. *Town Administrator:*
 3. *Mutual Aid Agreement for disasters*
 4. *Tax Collection Agreement*
 5. *Law Enforcement Services*
 - e. *Revenue Collector:*
 1. *Return Check Policy*
 2. *Notary Fees*
 3. *Privilege License Form*
- 9. Report of the Boards, Commissions, Committees and/or Taskforces:**
 - a. *Finance and Administration: Report and Recommendation*
 1. *Water and Sewer Rates*
 2. *Proposed Budget Work Session – June 14th 6 p.m.*

- b. *Public Works Committee Chairman:*
 - 1. Options for sale of Fire Station

10. Unfinished Business and General Orders: none

11. Public Comments

12. New Business:

- a. Consider appointment of Interim Town Administrator
- b. Consider proposed Animal Control Memorandum of Understanding
- c. Consider authorizing contract with Barrow, Parris & Davenport, P.A. for Auditing Services
- d. Consider entering into Mutual Aid Agreement with Emergency Management
- e. Consider Property Tax Agreement with Greene County
- f. Consider amending Fee Schedule increasing Return Check Fee from \$25 to \$35
- g. Consider amending Fee Schedule increasing Notary Fee to \$2 for town residents and \$5 for out of town customers
- h. Consider use of existing Privilege License Forms
- i. Consider amending Fee Schedule to reflect proposed water and sewer rates; \$5.00 per thousand gallons for water, \$9.50 per thousand gallons for sewer with an availability fee set at \$2.00 per meter for in-town customers and \$10.00 per meter for out-of-town customers
- j. Consider proposal from Greene County Schools regarding purchase of building located at 410 SE Second Street

13. Commissioner's Comments

- 14. Consider Closed Session to discuss a personnel matter pursuant to NCGS 143-318.11 (6)**

15. Adjournment

Any person who has a disability requiring a reasonable accommodation to participate in this meeting, should contact the Town Hall, Monday through Friday, 9:00 a.m. to 5:00 p.m.; Town of Snow Hill, 201 North Greene Street, North Carolina 28580 within a reasonable time before the meeting. Requests for an interpreter require five (5) working days' advance notice. (*Current as of May 21, 2010 3:00 p.m.*)