

**MINUTES**  
**Snow Hill Board of Commissioners Regular Meeting**  
**Wednesday, March 26, 2008—9:00 a.m.**  
**Snow Hill Town Hall**  
**201 North Greene Street, North Carolina 28580**

*The Snow Hill Board of Commissioners regular meeting convened at 9:00 a.m. on Wednesday, March 26, 2008, at the Snow Hill Town Hall with the following members present: Mayor Don Davis; Commissioners James Bizzell, Percy Edwards, Dennis Liles and Geraldine Shackelford, Acting Town Clerk Michelle Strickland; Town Administrator Bob Clark.*

- 1. Call to Order** - Mayor Davis called the meeting to order at 9:07 a.m.
- 2. Prayer** – Prayer was offered by Commissioner Edwards.
- 3. Pledge of Allegiance - The** Pledge was led by Mayor Davis.
- 4. Roll Call** – Mayor Davis announced that Commissioner Washington was out of state with family and that Commissioner Shackelford was running a little late. Roll call was suspended without objection. It was without objection that Commissioner Washington’s absence was excused and a quorum was declared.
- 5. Consider Approving Meeting Agenda** – Motion was made by Commissioner Edwards, seconded by Commissioner Liles and carried unanimously to approve the meeting agenda.

**6. Consider Approving Meeting Minutes:** March 10, 2008 – Reading of the minutes was suspended. **Motion was made by Commissioner Liles, seconded by Commissioner Bizzell and carried unanimously to approve the minutes of the March 10, 2008 meeting.**

**7. Report of Officers:** *Town Administrator*

**Commissioner Shackelford joined the meeting at 9:13 a.m.**

- a. Community Center update – Mr. Clark informed the Board that the Certificate of Occupancy had been issued from the Building Inspector and that a dedication service was scheduled for Saturday, March 29. Mr. Clark also informed the Board that the forms were being completed to send into the State for financial reimbursement for the project. The parking, grading, and site plans for the park grounds are being completed by Grant & Associates and Gurley Engineering. Mayor Davis spoke on the Community Center to say that there have already been several successful activities held there. With the Community Center enhancements and other

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neighborhood improvements feels that this is one of the most effective CDBG projects Town has undertaken.

- b. Skateboard Park update – Mr. Clark informed the Board that he has had a phenomenal response regarding the Skateboard Park

and he feels that project has raised the bar on recreation in Snow Hill. Visitors have come from Kinston, Greenville and Farmville. Mr. Clark told the Board that he is looking into quotes on several additional small pieces of equipment that have been recommended by seasoned skaters that would help those less experienced. He estimated these items to cost around \$1,700.00.

- c. Current vacancies and upcoming appointments for volunteer boards – Mr. Clark announced that vacancies and some terms are coming due in June on the appointed Governing Bodies. He will begin advertising for applicants before May and that he would like to receive applications for available slots and re-appointments for the Town Board to consider in making appointments to these volunteer boards.
  
- d. Recruiting for Citizens Academy (April 10, 17, 24, May 1) – Mr. Clark informed the Board that there has been some interest in the Academy but that there were not yet enough applications to hold it. He asked that Board members recruit citizens if possible, stating that the only cost was commitment.

Mayor Davis suggested that everyone ask people personally to participate because advertising alone just wasn't getting to the people. Margaret Fisher of the *Standard Laconic* announced that an announcement could be run in the Community Calendar section of the newspaper.

**This report was received without objection.**

**8. Report of the Boards, Commissions, Committees and/or Taskforces: N/A**

**9. Unfinished Business and General Orders:** Consider East Carolina Council (ECC) membership appointment – Mr. Clark informed the Board that an appointment was needed. By consent the Board approved to asking Snow Hill Development Commission to its recommendation back to the Board.

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**10. New Business: By friendly amendment item 10a was added to the approved agenda.**

a. Consider Additional Equipment for the Skateboard Park – Mr. Clark informed the Board that the items that had been suggested for the park

were one grind box at \$800.00, one small grind rail at \$250.00, and one large grind rail at \$650.00. The Mayor feels that in the big picture of the project that this isn't a major amount and that we have money for the items. The Mayor suggested giving Mr. Clark some flexibility in the amount to cover the remaining equipment. **Commissioner Edwards made motion, seconded by Commissioner Liles and carried unanimously to complete the skateboard park with the items suggested with funds from a miscellaneous**

**account consistent with the Town Administrator's recommendation.**

- b. Consider closed session to discuss a personnel matter pursuant to NCGS 143-318.11(6) – Motion was made by Commissioner Edwards, seconded by Commissioner Bizzell to enter into closed session at 9:45 a.m.**

**Motion was made by Commissioner Edwards, seconded by Commissioner Shackelford and carried unanimously to reconvene the meeting in open session at 9:47 a.m.**

**11. Announcements and Public Comments** – Commissioner Edwards asked about the results of the last water board meeting, Mayor Davis suggested he speak to Mr. Hill to learn more. Mayor Davis commented on the short length of the Town Board meeting.

**12. Adjournment** – Motion was made by Commissioner Liles, seconded by Commissioner Bizzell and carried unanimously to adjourn the meeting at 9:50 a.m.

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Mayor Donald G. Davis

ATTEST:

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Michelle Strickland, Interim Town Clerk